

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 13 July 2017 at 6.00 pm in Keighley Council Chamber, Keighley Town Hall, Keighley

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Ali Brown Mallinson BM Smith	M Slater Bacon Farley	Hawkesworth	Morris

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Gibbons Miller Poulsen Rickard	Pullen Abid Hussain Lee	Naylor	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. APPOINTMENT OF CHAIR (Standing Order 35)

To appoint a Chair for the Municipal Year 2017/2018.

3. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)

To appoint a Deputy Chair for the Municipal Year 2017/2018.

4. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*



5. MINUTES

Recommended –

That the minutes of the meetings held on 16 February; 9 March and 6 April 2017 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

6. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

7. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 11 July 2017.

(Jane Lythgow - 01274 432270)



B. BUSINESS ITEMS

8. YOUTH SERVICE - SERVICE CHANGES AND BUDGET 2017-18 1 - 8

The report of the Strategic Director, Place, (**Document “A”**) provides an update on changes to the Youth Service made in response to budget savings and staff re-structure and provides details of the budget for the Youth Service in 2017/18.

Recommended –

That the changes made to the Youth Service, as detailed in Document “A” and the budget for the service for 2017/18 be noted.

(Corporate Overview and Scrutiny Committee)
(Jonathan Hayes – 01535 618008)

9. STREET LIGHTING COLUMN REPLACEMENT PROGRAMME 9 - 22

The report of the Strategic Director, Place, (**Document “B”**) seeks to advise Members of the replacement of street lighting columns determined as non compliant and the subsequent recommendations as to how the West Yorkshire Local Transport Plan Funding Allocation is most effectively utilised.

Recommended –

That the Priority 1 Street Lighting Column Replacement Scheme listed in Table A of Appendix 1 to Document “B” be implemented.

(Environment and Waste Management Overview and Scrutiny Committee)
(Allun Preece – 01274 4340109)

10. ANNUAL UPDATE ON ROAD SAFETY IN THE KEIGHLEY CONSTITUENCY 23 - 34

The Strategic Director, Place, will present a report (**Document “C”**) which provides an update on current casualty levels and trends in the Keighley Constituency and on the Road Safety Education, Training and Publicity initiatives aimed at reducing those casualties.



Recommended –

- (1) That the information in respect of casualty trends and road safety activities in the Keighley Constituency be noted.**
- (2) That the evidence based approach to determine road safety priorities continue to be supported.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Sue Snoddy – 01274 437409))

11. DEVOLVED BUDGET - SAFER ROADS SCHEMES

35 - 50

The report of the Strategic Director, Place, (**Document “D”**) seeks approval for a programme of Safer Roads Schemes for the Keighley area for the 2017/18 financial year.

Recommended –

- (1) That the programme of Casualty Reduction Schemes for 2017/18 listed in the Priority List contained in Appendix 2 to Document “D” be approved.**
- (2) That the proposed programme of Traffic Management Schemes for 2017/18 listed in Appendix 3 to Document “D” be approved.**
- (3) That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.**
- (4) That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Simon D’Vali – 01274 431000)



12. **FREE STANDING TRAFFIC REGULATION ORDERS CURRENTLY BEING PROCESSED WITHIN THE KEIGHLEY AREA COMMITTEE BOUNDARY AND PROPOSED NEW STARTS FOR 2017/18.** 51 - 64

The Strategic Director, Place, will present a report (**Document “E”**) which identifies the Traffic Regulation Orders (TRO) currently being processed that are free standing (not linked to other major schemes) and recommends a programme of Orders to be started in 2017/2018.

Recommended –

- (1) That the commitment to the previously approved and ongoing schemes as detailed in Appendix 1 to Document “E” be confirmed.**
- (2) That the Traffic Regulation Orders shown in Appendix 2 to Document “E” be approved for processing and implementation from the Traffic Regulation Orders Capital Budget for 2017/2018.**
- (3) That the Traffic Regulation Orders selected from Appendix 2 to Document “E” be prepared and advertised.**
- (4) That any valid objections to the advertised Orders be submitted to this Committee for consideration or, in the event of there being no valid objections, the Orders be sealed and implemented as advertised.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Simon D’Vali – 01274 431000)

13. **COMMUNITY CHEST ALLOCATIONS 2016/17** 65 - 72

Previous reference: Minute 11 (2016/17)

The report of the Strategic Director, Environment and Sport, (**Document “F”**) informs Members of Community Chest Awards made to projects within the Keighley Area in the financial year 2016-2017.

Recommended -

- (1) That the strength of demand for assistance and diverse range of proposals from groups and organisations within the Keighley Area be noted.**



- (2) **That the Keighley Area Co-ordinator's Office continues to ensure the effective allocation of community chest funding by providing appropriate support and advice to applicants.**

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

14. COMMUNITY BUILDING GRANTS

73 - 76

The report of the Strategic Director, Place, (**Document "G"**) outlines the decisions of the Keighley Area Committee Grants Advisory Group for the allocation of Community Buildings Grants from the Contingency Fund 2017-2018.

Recommended -

That the Community Buildings Grants Contingency Fund allocations made by the Grants Advisory Group as outlined in paragraph 2.3 of Document "G" be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

15. DATES OF FUTURE MEETINGS - 2017/18 MUNICIPAL YEAR

Recommended –

That the meetings of the Keighley Area Committee for the remainder of the 2017/2018 Municipal Year be held at 1800 hours on the following dates:

Thursday 14 September 2017

Thursday 19 October 2017

Thursday 16 November 2017

Thursday 14 December 2017

Thursday 1 February 2018

Thursday 1 March 2018

Thursday 5 April 2018

(Jane Lythgow 01274 432270)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



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Report of the Strategic Director, Place to the meeting of Keighley Area Committee to be held on 13 July 2017

A

Subject:

Youth Service – Service Changes and Budget 2017-18

Summary statement:

This report gives an update on changes to the Youth Service made in response to budget savings and staff re-structure and gives details of the budget for the Youth Service in 2017/18.

Steve Hartley
Strategic Director
Place
Report Contact: Jonathan Hayes
Phone: (01535 618008)
E-mail: jonathan.hayes@bradford.gov.uk

Portfolio:
Neighbourhoods and Community Safety

Overview & Scrutiny Area:
Children's Services



1. SUMMARY

- 1.1 This report gives an update on changes to the Youth Service made in response to budget savings and staff re-structure and gives details of the budget for the Youth Service in 2017/18.

2. BACKGROUND

- 2.1 The Bradford Council Youth Service is part of the wider Bradford District Youth Offer that aims to ensure the provision of a range of activities and services that take place in safe spaces, where young people can develop a sense of belonging, socialise with their peers and develop relationships with adults they can trust. It recognises that with the right supportive relationships, strong ambitions and good opportunities all young people can realise their potential and be positive and active members of society. A separate report on the District-wide Youth Offer and the detailed work of the Youth Service in each Area in relation to the Youth Offer is being presented to each Area Cmte in September 2017.
- 2.2 Following Bradford Council's budget decisions approved on 25 February 2016 the Youth Service has had to make savings of £750,000 over the two years 2016-18. In order to ensure that these savings could be realised, the Youth Service undertook a number of budget saving measures which included discontinuing the support offered to Tier 1 NEET (Not in Education Employment or Training) young people which was transferred back to Children's Services (£200,000) and included in their new commission for the whole of the NEET service.
- 2.3 The measures have also involved the closure of the two Information Shops for Young People in the District (at Culture Fusion and Keighley Town Hall). Two Information officers were transferred to Customer Services and are now based at Britannia House and Keighley Town Hall and a Young People's Information and Advice 'App' has been developed. Youth Workers in the Area teams will be given training on the use of the App and they will continue to support young people in being able to access appropriate Information, Advice and Guidance in the most relevant and helpful way for each young person.
- 2.4 Following consultation with Trade Unions and staff senior Youth Worker (scale 20-23) numbers have been reduced from 6.5 to 2.5. Those senior workers who were not successful in securing a permanent post have been retained on a 12-month fixed term contract due to the extra funding secured from the Buddy contract (see para 2.9 below).
- 2.5 The Service anticipated having to make redundant full-time professionally qualified youth worker staff (scale 16-19) as part of the budget savings but due to voluntary redundancies and the successful award of a commission from the Bradford and Airedale Clinical Commissioning Groups (CCGs) we have been able to complete the restructure with no compulsory redundancies to Youth Workers on scale 16-19.



- 2.6 In line with the Executive and Full Council budget decisions staff have been allocated to each Area team according to youth population size rather than an equal number for each Area. This has resulted in the following allocation of professionally qualified staff across the District:

	<i>Population Age 13-19yrs</i>	<i>Full-time equivalent staff allocation 2016-17</i>	<i>Full-time equivalent staff allocation 2017-18</i>
Bradford West	12,039	7	7.5
Bradford East	11,332	7	7.5
Bradford South	8,396	7	6.5
Keighley	7,439	7	6.5
Shipley	6,051	7	5
<i>Total</i>	45,257	35	34

- 2.7 Numbers of part-time staff have largely been protected at 2016 levels which enables the service to continue to offer a minimum of 18 open access sessions per Area per week.
- 2.8 The Service has developed a new Vision statement and set of Key Performance Indicators (KPIs) which it will be working to from April 2017. This new statement and indicators better reflect the current work and priorities of the Youth Service and are aligned to the five Key Elements of the Youth Offer. They are:

Vision Statement

The Youth Service works with partners to ensure that young people grow up healthy, happy, informed and aspiring; proud of who they are, where they come from, and actively involved in their community.

KPIs

<i>Youth Offer Element 1 – Information, Advice and Guidance</i> Increase the numbers of young people accessing IAG through digital media.
<i>Youth Offer Element 2 – Voice and influence</i> Increase the numbers of young people participating in Youth Voice opportunities at all levels.
<i>Youth Offer Element 3 – Open access</i> Deliver a diverse youth offer through working in partnership with the VCS and local communities.
<i>Youth Offer Element 4 - Targeted provision</i> Increase the number of specific interventions to address the needs of vulnerable young people.
<i>Youth Offer Element 5 - Active citizens and young people's contribution to community life</i> Increase the number of young people having a positive impact on their community.
Support young people's learning potential to help raise aspiration.

Youth Service progress and performance reports to Area Committees from April 2018 will report under each of these new KPI headings.



2.9 Buddy support as part of Youth In Mind pilot

As part of a wider health service initiative called Youth In Mind, the CCGs are now commissioning the Youth Service (via Creative Support) to deliver 'Buddy support' to support young people who have been assessed by the Child and Adolescent Mental Health Service (CAMHS) to have mental health issues. Since the start of April, Youth Workers have received on average 5 referrals, at any one point in time. Youth In Mind is part of the CCGs strategy to broaden support for young people with mental health issues within non medical/ specialist services. MYMUP online system is part of this offer, as well as WRAP (Wellness Recovery Action Plan) lead by Barnardos and a volunteering programme lead by Yorkshire Mentoring Service.

Youth Workers act as Buddies to the young people their role is to befriend them, support them using the Signs of Safety approach and navigate them to the various support opportunities available to them.

A joint Youth Service and CAMHS away day was held in April with staff and young people which introduced and explained the Buddy support to all Youth Workers. This was received very positively. Training is being provided to Youth Workers related to mental health, the use of the MYMUP online resource tool and the processes associated with the provision of this new service.

The following table is the allocation of young people referred to the Youth Service up to 20th June:

Area	Allocation
Bradford East	22
Bradford South	27
Bradford West	18
Keighley	25
Shipley	17

2.10 Other work targeted at young people with specific needs CSE

The Youth Service continues to provide direct support to young people at risk of Child Sexual Exploitation. Over 60 young people identified as at risk by the CSE hub have been referred for one to one support. This support is provided by youth workers who support the young person to understand more about what makes them vulnerable. Over a number of sessions young people are able to build trust and learn different ways to stay safe and how they can build respectful and appropriate relationships with their peers. Young people have reported that as a result of the support they have received they feel safer, have a better support network and feel more connected to their local community. The Youth Service has also supported the development of a digital resource called 'Innocence or Ignorance' that helps young people to discuss issues relevant to CSE and grooming. The resource will be used



throughout youth clubs and schools in Bradford to raise awareness and promote discussion.

Early Help

The Youth Services has worked with the Early Help Teams throughout Bradford to support vulnerable young people. Through both the Gateway and Panel process Youth Workers have been able to offer support to over 20 young people for a wide range of issues including family breakdown, domestic violence, anger management, isolation, drug and alcohol and non attendance at school. As a result young people are supported at an early stage to address some of the root causes of issues affecting them. This has helped to prevent young people from becoming a child in need or a child at risk of harm and entering social care. The Youth Service has supported the Early Help teams to develop community based support for Families to help sustain change and support parents to overcome issues that affect the whole family.

2.11 Changing Places

Bradford Council has received funding from the central government Controlling Migration Fund to work with people from hard to reach and isolated communities with a focus on new migrant groups, for example people from EU countries especially focusing on the Slovakian Roma community, Polish and Romanian people. There will also be a focus on the refugee community from Syria and other African countries. £50,000 of this funding has been allocated to the Youth Service to deliver a comprehensive Youth Cohesion Programme enabling young people from these communities to become positive active citizens and role models for their communities.

2.12 Duke of Edinburgh (DofE) Award

DofE is no longer being delivered by the Youth Service as a District wide provision. It may still be offered in some Areas, as part of their particular Area Offer. Schools have significantly increased their DofE offer this year, many of the schools previously supported by the Council's DofE worker continue to ensure a good spread of DofE across the Bradford District. This suggests that the past Youth Service investment in DofE has left a long term legacy for the District.

3. OTHER CONSIDERATIONS

- 3.1 A proportion of the Youth Service budget is held centrally to fund the Commissioner (Youth Provision) post and to co-ordinate the Youth Offer across the District. The Commissioner has significant involvement and a clear relationship with the delivery of Youth Work within the Area structures and, provides a key strategic link between Neighbourhoods and Children's Services. She also has a role in supporting and assisting Area-based delivery in neighbourhoods.
- 3.2 The Commissioner has also led on a number of District-wide initiatives and activities including the transfer of Youth Service buildings to community groups, the



Youth Offer Working Group and some key 'Youth Voice' events, e.g. consultation on the Council's Budget, consultation for the Children's Trust Board, participation of young people in Overview & Scrutiny Committees, work on mental health services for young people and the development of the new Information and Advice 'App'. She also organises young people's participation in 'Takeover Day' and other initiatives supported by the office of the Children's Commissioner for England.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 As part of the Budget decisions taken by the Council for the financial years 2016-18 the Youth Service budget needed to find savings of £750,000 over the two years (see para. 2.2 – 2.12 above for details of how these savings have been implemented). This included a figure of £200,000 which was transferred to Children's Services to be included in their new commission for the whole of the NEET service. A breakdown of the 5 Area budgets and central costs for 2017-18 are contained in Appendix A.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The implementation of the budget savings for the Youth Service is subject to the internal risk management plan of the Council and progress is reported to the Place Departmental Management Team on a monthly basis.

6. LEGAL APPRAISAL

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The Youth Service as part of the Council's commitment to the District has a responsibility to ensure that the service is accessible to all young people and that participation in the service reflects this approach.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Greenhouse gas emissions and wider environmental impacts was a consideration of the Buildings Review.

7.4 COMMUNITY SAFETY IMPLICATIONS

A number of youth projects are either directly or indirectly concerned with improving community safety within local communities. The increased involvement of young people in local decision making has the potential to improve community safety. The Youth Service plays a key role in ensuring that young people's voices are heard. The strengthened approach to the devolution of the Youth Service as will allow for:



- an increased sense of local democracy for both young people and communities
- young people to be more active in democratic, decision-making processes alongside their political representatives
- the voice and influence of young people to remain central, meaningful and paramount in identifying and addressing needs and issues in their communities
- the requirements of the localism/devolution agenda to be met effectively and efficiently

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

The specific budget proposals for 2017-18 included staff reductions which have been subject to consultation with the Trade Unions.

7.7 WARD IMPLICATIONS

Youth Service projects and activities support young people and communities within all the Wards in the Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report

10. RECOMMENDATIONS

10.1 That the changes made to the Youth Service as detailed in this report and the budget for the Service for 2017-18 be noted.

11. APPENDICES

11.1 Appendix A: Youth Service Budget 2017/18

12. BACKGROUND DOCUMENTS

12.1 Recommendations from the Executive – Budget 2016/2017 and 2017/2018, Document “Q”, Budget Meeting of Council, 25th February 2016



Appendix A

Youth Service Budget 2017-18

Full time staffing	East	South	West	Shipley	Keighley	Total Youth Service budget	Total sections
1 x Commissioner						£56,418	
Finance posts (0.4)						£11,000	
DoE transition						£8,000	
District wide posts							£75,418
Area Staffing budgets							
5 x Advanced Practitioners	£47,974	£47,974	£47,974	£47,974	£47,974	£239,870	
28 X Youth Workers 16-19 & 20-23	£261,000	£221,000	£261,000	£161,000	£221,000	£1,125,000	
Total FTE staffing	£308,974	£268,974	£308,974	£208,974	£268,974		£1,364,870
Staff numbers	7.5	6.5	7.5	5	6.5		
Part time staffing							
Part time/ casual/ extra hours	£110,000	£89,000	£110,000	£89,000	£89,000	£487,000	£487,000
Number of hours	144	108	144	108	108		
Buildings						£190,000	£190,000
Administration							
Expenses,DBS etc	£5,000	£5,000	£5,000	£5,000	£5,000	£25,000	£25,000
Activities							
YOF/Activity Funding/PAYP for the 5 Areas	£6,000	£6,000	£6,000	£6,000	£6,000	£30,000	
Communities Of Interest activities						£6,000.00	
Buddy costs £60 per young person						£33,600.00	
							£69,600.00
Total							£2,211,888
AVAILABLE BUDGET							
Budget available from Bradford Council							£1,920,000
Changing Places							£50,000
Buddy Service							£245,000
Total budget available							£2,215,000



Report of the Strategic Director, Regeneration to the meeting of Keighley Area Committee on 13th July 2017

B

Subject: Street Lighting Column Replacement Programme

Summary statement: This report seeks to advise the Area Committee regarding the replacement of street lighting columns determined as non compliant and the subsequent recommendations as to how the West Yorkshire Local Transport Plan Funding allocation is most effectively utilised.

Steve Hartley
Strategic Director
Place

Portfolio:
Regeneration, Planning and Transport

Report Contact: Allun Preece
Phone: 01274 434019
E-mail: allun.preece@bradford.gov.uk

Overview and Scrutiny Area:
Environment and Waste Management



1.0 SUMMARY

- 1.1 This report seeks to inform the Area Committee of the requirement to replace street lighting columns that have been identified as non-compliant. That is, they are in need of urgent replacement due their age and condition based upon the findings of inspections carried out during reactive maintenance visits.

2.0 BACKGROUND

- 2.1 An essential part of the maintenance of the street lighting assets is to carry out visual inspection of each column, which provides valuable information as to the condition of the unit, specifically the structural integrity of the column.
- 2.2 Many of the steel columns were installed over 30 years ago and although a programme of external painting has prevented the columns from corroding on the outside the inside remains unprotected, and is therefore vulnerable.
- 2.3 There are also a significant number of concrete columns that are in excess of 30 years old which are prone to cracking as a result of corrosion to the steel reinforcing bars inside the columns which also require replacement when identified as non compliant.

3.0 OTHER CONSIDERATIONS

- 3.1 When replacing life expired columns the most effective means is to replace on a scheme basis therefore not only replacing the columns but also improving the lighting to modern standards.
- 3.2 All new lighting installed as part of the column replacement programme is now energy efficient LED lighting saving around 50% of the energy used based on the energy consumption of the previous equipment, the new units can also be pre-programmed to reduce the lighting levels outside peak periods

4.0 FINANCIAL AND RESOURCE APPRAISAL

- 4.1 The funding required for the Priority 1 schemes in Appendix 1 is estimated as £12803 which is allocated to the Keighley Area Committee.
- 4.2 The total West Yorkshire Local Transport Plan budget allocated to the Council by the Department for Transport is £132,400. This has been allocated between the Area Committees based upon the engineer's evaluation of condition to deal with the Priority 1 column replacement schemes based upon the value of the estimates.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no risk management and governance issues

6.0 LEGAL APPRAISAL

- 6.1 The Council has a power under Section 97 of the Highways Act 1980 to provide and maintain street lighting columns.

7.0 OTHER IMPLICATIONS

When lighting is replaced as a whole street or scheme there may be some columns that have been previously replaced as a result of accident damage or maintenance replacements, these columns are either designed around wherever possible for retaining in situ or carefully removed for re-use for reactive maintenance.

7.1 EQUALITY AND DIVERSITY

- 7.1.1 There are no equal rights implications at this time

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Galvanised steel street lighting columns are recyclable when replaced on reaching the end of their design life which is likely to be in excess of 50 years; modern lanterns are constructed so that over 90% of the materials can also be recycled.
- 7.2.2 LED lanterns have an anticipated life in excess of 100,000 hours, which equates to around 25 years dramatically reducing the maintenance requirements when compared to traditional light sources.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Modern street lighting equipment is considerably more energy efficient than older apparatus, and when using variable lighting levels along with white light can significantly reduce the energy consumption and CO² emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Street lighting is a highly visible front line service. Good street lighting provides a vital function during the hours of darkness, protecting people and property and enhancing the night-time environment. Effective street lighting deters criminal activity and reduces road accidents.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

- 7.6.1 There are no Trade Union implications in this item

7.7 WARD IMPLICATIONS

7.7.1 Priority 1 Scheme in Appendix 1 is within Craven Ward.

8 NOT FOR PUBLICATION DOCUMENTS

8.1 There is no restriction on the publication of this report.

9.0 OPTIONS

9.1 Members are asked to consider implementing the schemes listed in Table A of Appendix 1 which are prioritised with Priority 1 (being the schemes requiring the most urgent replacement as identified by site surveys). Designs and detailed estimates have been prepared for these schemes, a copy of these designs are in Appendix 2.

9.2 Members may choose to implement column replacement schemes from Table B in Appendix 1, budget estimates have been prepared for these schemes. However, it may be necessary to remove any non compliant columns for safety reasons should they not be replaced in this financial year

10.0 RECOMMENDATIONS

10.1 That the Priority 1 street lighting column replacement scheme listed in Table A of Appendix 1 of the report be implemented..

11.0 APPENDICES

11.1 Appendix 1 – Column Replacement Schemes for Area Committee consideration

11.2 Appendix 2 – Designed schemes for consideration.

12.0 BACKGROUND DOCUMENTS

None.

Appendix 1 Column Replacement Schemes for Area Committee consideration

Table A - Priority 1 Schemes

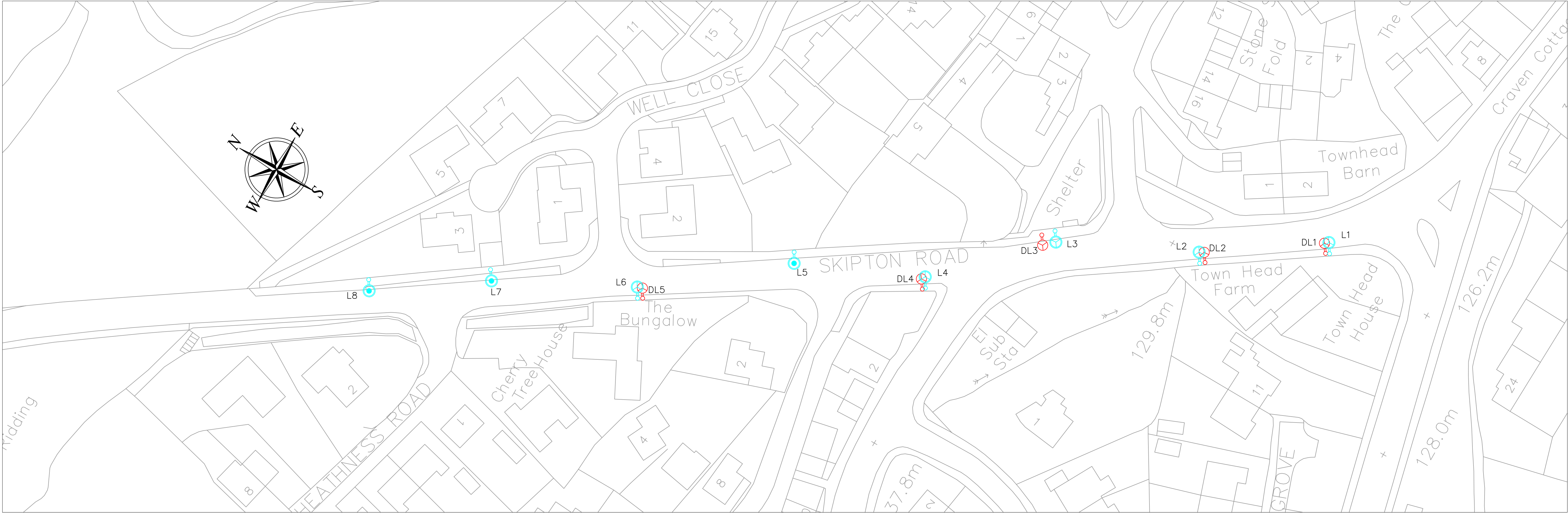
Ward	Priority	Road	Estimate
Craven	1	Skipton Road Addingham	£12803
Total			£12803

Table B - Other Schemes

Ward	Priority	Road	Estimate
Keighley West	2	Fell Lane	£42000
Keighley Central	2	Spring Gardens Lane	£66325
Total			£108325

Appendix 2 Designs for consideration

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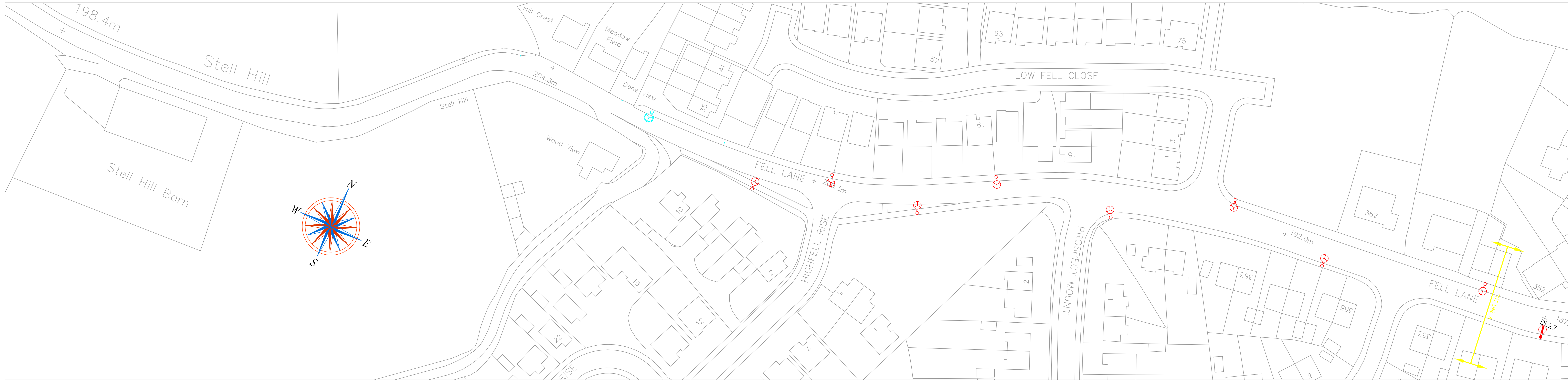
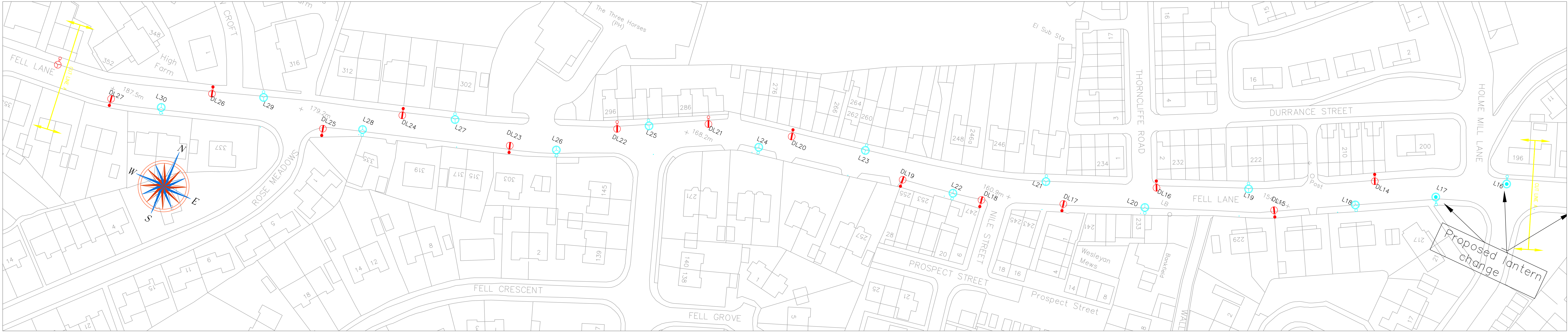
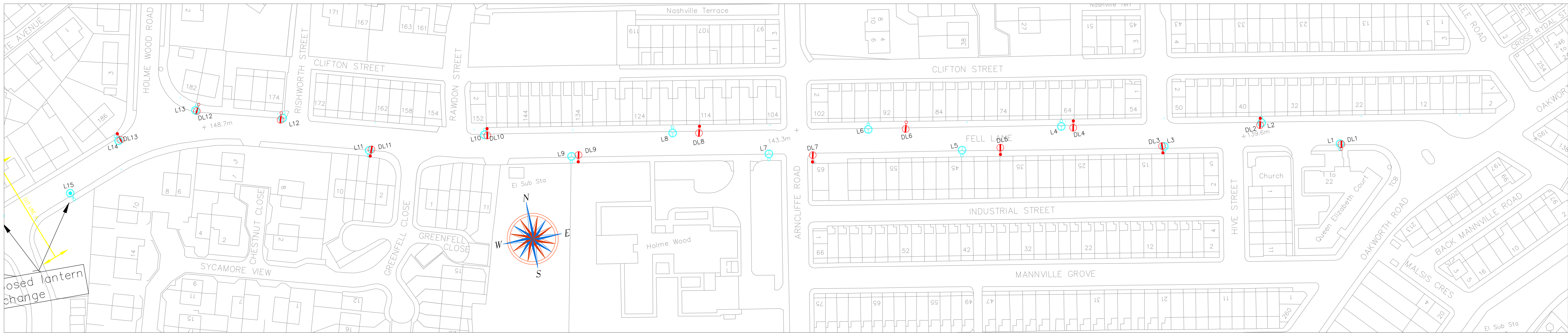


Quantity	Symbol	Type of Lighting Unit
3		Proposed Lantern change 8 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 80 LED lamp Urbis Amera maxi, 5139, NW, 500mA dimmed to level 1
5		Proposed 8 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 80 LED lamp Urbis Amera maxi, 5139, NW, 500mA dimmed to level 1
5		Existing 8 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 100w SON/T lamp To be removed and taken down to tip for recycle

- Notes:**
- Existing services detailed on this drawing are not to be treated as accurate. The contractor is responsible for proving all services on site prior to the commencement of works.
 - Proposed cabling is shown schematically and final routes are to be agreed on site with the engineer.
 - Unless shown otherwise, all proposed equipment is to have an independent 25A DNO supply.
 - Location of lighting columns must be agreed with CBMDC engineers before instillation.

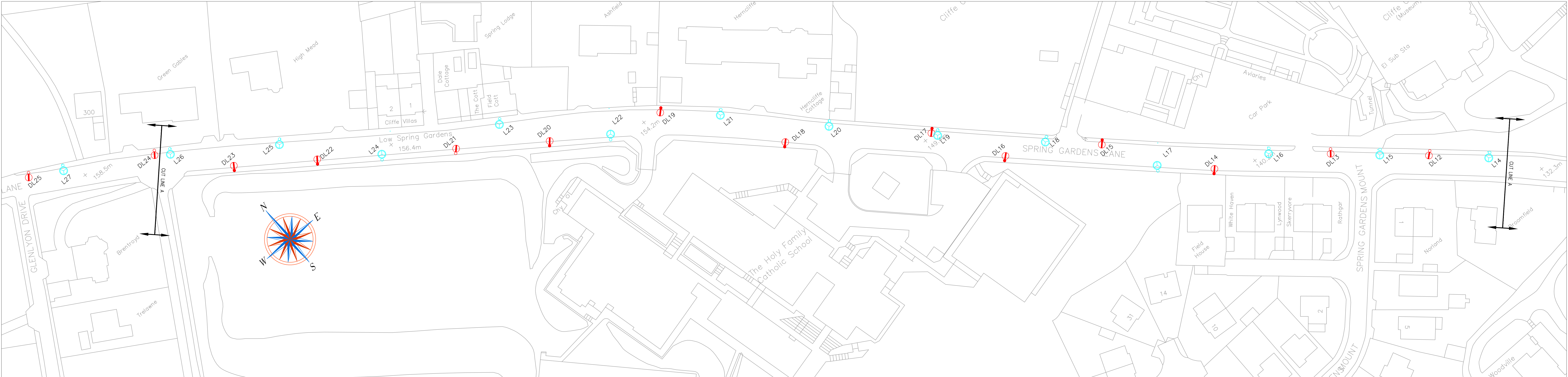
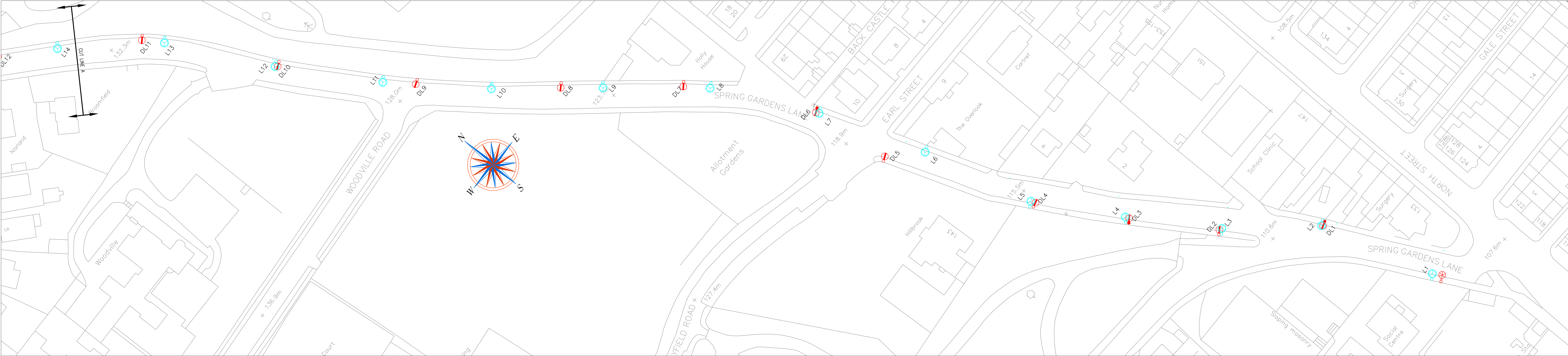
A	Original	MK	
	Revision	Initis	Date
City of Bradford MDC			
www.bradford.gov.uk			
Department of Regeneration			
Strategic Director: Barra Mac Ruairi RIBA FRSA			
Design Office			
Transportation and Highways Service			
Street Lighting Unit			
Wakefield Road Depot			
Foundry Lane			
Bradford			
BD4 7NW			
Project			
Skipton Road			
Addingham			
Client			
Capital Replacement			
Engineer to Contract			
C P Leach BSc C.Eng MICE DMS			
Design	Drawn	Checked	Released
MK	MK	KAO	MK
Scale(s) @ A1	Approved	Date	
1:500	A Preece	Aug 15	
Drawing Title			
STREET LIGHTING PROPOSALS			
Drawing No.			
R/PTH/SL/100146/15147-1A			

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A Original		MK	
Revision		Initis	Date
City of Bradford MDC			
www.bradford.gov.uk			
Department of Regeneration			
Strategic Director: Barra Mac Ruairi RIBA FRSA			
Design Office			
Transportation and Highways Service			
Street Lighting Unit			
Wakefield Road Depot			
Foundry Lane			
Bradford			
BD4 7NW			
Project			
Fell Lane			
Keighley			
Client			
Capital Replacement			
Engineer to Contract			
C.P. Leach BSc C.Eng MICE DMS			
Design	MK	Drawn	Checked
			Released
Scale	1:500	Approved	A Preece
Drawing Title			
STREET LIGHTING PROPOSALS			
Drawing No			
R/PTH/SL/10016/15197-1A			

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Quantity	Symbol	Type of Lighting Unit
37		Proposed 8 metre Steel column with Spigot Mounted lantern with NEMA socket and 48 LED lamp Urbis Amper midi, 5140, 48 LED, NW @ 500mA dimmed to level 1
15		Existing 6 metre Steel column with Spigot Mounted lantern and 55w SOX lamp To be removed and taken down to tip for recycle
21		Existing 6 metre Concrete column with Spigot Mounted lantern and 55w SOX lamp To be removed and taken down to tip for recycle
1		Existing 12 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 250w SON/T lamp To be removed and taken down to tip for recycle

Notes:

- Existing services detailed on this drawing are not to be treated as accurate. The contractor is responsible for proving all services on site prior to the commencement of works.
- Proposed cabling is shown schematically and final routes are to be agreed on site with the engineer.
- Unless shown otherwise, all proposed equipment is to have an independent 25A DNO supply.
- Location of lighting columns must be agreed with CBMDC engineers before installation.

A Original		MK	
Revision		Initis	Date
City of Bradford MDC			
www.bradford.gov.uk			
Department of Regeneration Strategic Director: Barra Mac Ruairi RIBA FRSA			
Design Office Transportation and Highways Service Street Lighting Unit Wakefield Road Depot Foundry Lane Bradford BD4 7NW			
Project SPRING GARDENS LANE KEIGLEY			
Client CAPITAL REPLACEMENT Engineer to Contract C.P Leach BSc C.Eng MICE DMS			
Design MK	Drawn MK	Checked KAO	Released MK
Scale(s) @ A0 1:500		Approved A Preece	Date MAR 16
Drawing Title STREET LIGHTING PROPOSALS			
Drawing No. R/PTH/SL/100146/15196-1A			

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Quantity	Symbol	Type of Lighting Unit
37		Proposed 8 metre Steel column with Spigot Mounted lantern with NEMA socket and 48 LED lamp Urbis Amper midi, 5140, 48 LED, NW @ 500mA dimmed to level 1
15		Existing 6 metre Steel column with Spigot Mounted lantern and 55w SOX lamp To be removed and taken down to tip for recycle
21		Existing 6 metre Concrete column with Spigot Mounted lantern and 55w SOX lamp To be removed and taken down to tip for recycle
1		Existing 12 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 250w SON/T lamp To be removed and taken down to tip for recycle

A Original			MK		
Revision			Initls	Date	
City of Bradford MDC					
www.bradford.gov.uk					
Department of Regeneration Strategic Director: Barra Mac Ruairi RIBA FRSA					
Design Office					
Transportation and Highways Service Street Lighting Unit Wakefield Road Depot Foundry Lane Bradford BD4 7NW					
Project					
SPRING GARDENS LANE KEIGHLEY					
Client					
CAPITAL REPLACEMENT 2016-17					
Engineer to Contract C P Leach BSc C.Eng MICE DMS					
Design	MK	Drawn	MK	Checked	KAO
				Released	MK
Scale(s) @ A1 1:500		Approved A Preece		Date	
Drawing Title					
STREET LIGHTING PROPOSALS					
Drawing No.					
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City of Bradford MDC

www.bradford.gov.uk

Report of the Strategic Director, Place to the meeting of Keighley Area Committee to be held on 13 July 2017

C

Subject:

Annual update on Road Safety in the Keighley Constituency

Summary statement:

This report seeks to update members on current casualty levels and trends in the Keighley Constituency and on the Road Safety education, training and publicity initiatives aimed at reducing these casualties.

Steve Hartley
Strategic Director
Place

Portfolio:

Regeneration, Planning & Transport

Report contact: Sue Snoddy
Team Leader Road Safety
Phone: 01274 437409
E-mail: sue.snoddy@bradford.gov.uk

Overview & Scrutiny Area:

Environment and Waste Management



City of Bradford
Metropolitan District Council



1. SUMMARY

- 1.1 This report seeks to update members on current casualty levels and trends in the Keighley Constituency and on the Road Safety education, training and publicity initiatives aimed at reducing these casualties.

2. BACKGROUND

- 2.1 A report on proposals for the devolution of Road Safety funding was considered by the Keighley Area Committee on 22 November 2012. At the meeting members resolved to support an evidence based approach to determine Road Safety priorities. It was also resolved to present an annual 'State of the Nation' style report detailing casualty numbers/trends and details of ongoing and proposed road safety education, training and publicity initiatives to the Area Committee.
- 2.2 The West Yorkshire Local Transport Plan set a target to reduce the number of fatal and serious road casualties in West Yorkshire by 50% by 2026. This reduction target uses the 2005 – 2009 average figure as a baseline. For the Bradford district this equates to a reduction from 248 to 124 casualties.
- 2.3 A 'Road Casualties' report is published annually. Based on Police Road Traffic Collision records the report identifies casualty reduction priorities for the District. This report takes into account the most recent full year data available, i.e. 2016, and trends in comparison to preceding years.
- 2.4 In 2016 there was an overall decrease in casualties in the Bradford District and the long term downward trend has been maintained. This mirrors the long term downward trend for West Yorkshire. Appendix 1 shows the present position for the Bradford District.
- 2.5 In the Keighley Constituency there was an overall increase in casualties but, as with the District, the long term trend is downward. Appendix 2 shows the present position for the constituency.
- 2.6 Public Health (PH) now provides financial support for the Road Safety Team. An Inter Departmental Agreement has been agreed linking the Road Safety Team programme with PH outcomes which include; killed and serious injuries, hospital admissions caused by unintentional injury, infant mortality and mortality rate from causes considered preventable.
- 2.7 The Road Safety Team operates on a district-wide basis. Staff and financial resources are allocated to education, training and publicity programmes based on priorities identified for greatest impact on casualty reduction. Between August 2016 and July 2017 the team, which is now responsible for Bikeability cycling training, delivered the programmes set out in Appendix 3. These programmes are highlighted in the Bradford Metropolitan District Road Safety Plan, which is supported by the Area Committees.
- 2.8 Car occupants account for the highest number of casualties and are targeted



through publicity campaigns and enforcement. Education and training initiatives, delivered at local level, target the 0-19 age group through work with schools, other educational establishments, youth organisations, multi-agency partnerships and Area Coordinator teams.

3. OTHER CONSIDERATIONS

Engagement with schools

- 3.1 The team provides a three tier district wide service. The first tier is where schools in the top eight wards with the highest child casualties are targeted. The second tier is the delivery of presentations by the team which are booked on a first come first served basis. The third tier is the provision of resources and information for all schools which does not need a road safety officer to deliver. Appendix 4 shows the first and second tier engagement with schools by ward, based on a two year rotation.

Activities in the Keighley Constituency during 2016 - 2017

- 3.2 In the Keighley Constituency activities in primary schools focused on pedestrian safety sessions and there was a strong take up for the practical pedestrian training for Year 3. A number of schools also ran cycling courses. Secondary schools received Theatre in Education performances for Year 7 which addressed pedestrian safety.
- 3.3 In 2017 - 2018 the team, will continue to address key issues in the Keighley Constituency identified from the Annual Road Casualties Report, through the activities outlined in Appendix 3.
- 3.4 Given the relatively small data set for user and demographic groups for individual constituencies, district wide casualty data is more generally used to inform some intervention priorities.
- 3.5 The West Yorkshire Safer Roads Delivery Group, which comprises of Road Safety Officers from each district, the police and Fire and Rescue, delivers regional road safety campaigns which are data led. Analysis of casualties and causation factors has continued to highlight the vulnerability of 9 -12 year old pedestrians with failure to look properly being a major contributory factor. This was addressed through Theatre in Education targeting year 7 students.
- 3.6 A Project Officer, jointly funded by the West Yorkshire Local Authorities operated at West Yorkshire level in 2016 to address cycling and motorcycling issues. The officer's activities are outlined in Appendix 3.



Safer Roads schemes

- 3.7 The Traffic & Highways Area Teams deliver a programme of Safer Roads engineering measures such as traffic calming, pedestrian and cycle facilities, speed limit reductions and parking management. These schemes are funded through the Single Transport Plan and are largely evidence-based to ensure best value in terms of casualty reduction. The Safer Roads schemes programmes are the subject of separate reports to the Area Committees.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The Road Safety budget allocation for education, training and publicity resources for 2017/18 is £33,700. This also covers contributions to wider West Yorkshire and Yorkshire and Humber campaigns and initiatives that have an impact on the Bradford District.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Budget spend on Road Safety is currently prioritised against overall district casualty reduction priorities which are based on analysis of statistical data relating to road casualties. This analysis, underpinned by the District Road Safety Plan priorities, is used to establish key themes of a district-based approach for the following 12 month period. It is anticipated that a failure to maintain this approach would have a detrimental effect on future casualty prevention/reduction.
- 5.2 Without continued strategic use of resources the ability of the Council to achieve value for money through procurement savings as well as participating in partnership working on West Yorkshire and Yorkshire and Humber campaigns, initiatives and events would be at risk.

6. LEGAL APPRAISAL

- 6.1 The ongoing activities of the Road Safety team contribute to the Council's duties under the Road Traffic Act 1988.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The Road Safety Team provides a diverse range of road safety programmes and activities that engage with individuals from across the Keighley Constituency area.

7.2 SUSTAINABILITY IMPLICATIONS

Improvements in road safety conditions encourage a shift to more sustainable transport modes.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Any increases in walking, cycling or public transport use encouraged by road safety



improvements would have a positive impact on reducing Greenhouse Gas emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

The work of the Road Safety team contributes towards improving community safety in the following areas:

- Drivers and passengers – speed, seatbelt wearing
- Pedestrian safety
- Vulnerable road users: children, cyclists; and motorcyclists
- Safety around schools

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

The information in this report is relevant to all wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

Road Safety Team activities contribute to the Safer Communities priorities within the Keighley Area Ward Plans. Through education, training, publicity and partnership working with other agencies and local people, the Road Safety Team address parking and speeding issues around schools.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None

9. OPTIONS

9.1 That the Keighley Area Committee identifies additional priority areas that could be addressed by the Road Safety team as part of their annual programme.

10. RECOMMENDATIONS

10.1 That the Keighley Area Committee notes the information in respect of casualty trends and Road Safety activities in the Keighley Constituency.

10.2 That the Keighley Area Committee continues to support the evidence based approach to determine Road Safety priorities.



11. APPENDICES

- 11.1 Appendix 1 – Road Casualties Bradford District 2011 to 2016
- 11.2 Appendix 2 – Road Casualties Area Committee: Keighley 2011 to 2016
- 11.3 Appendix 3 - Road Safety Education Training and Publicity Programmes
- 11.4 Appendix 4 – Engagement with schools by ward

12. BACKGROUND DOCUMENTS

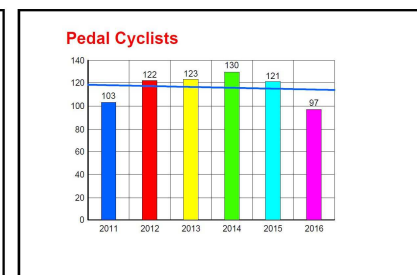
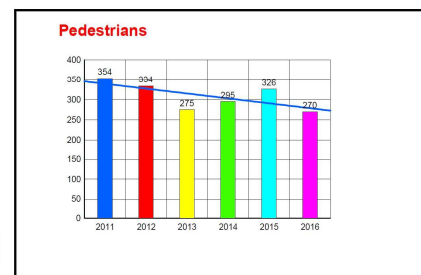
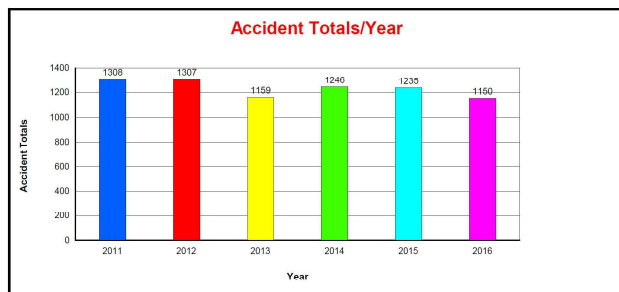
- 12.1 Devolution Report



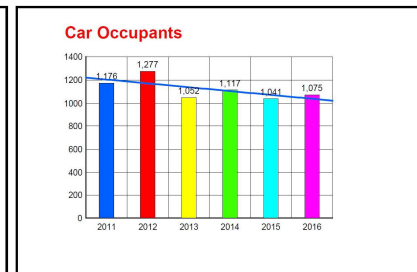
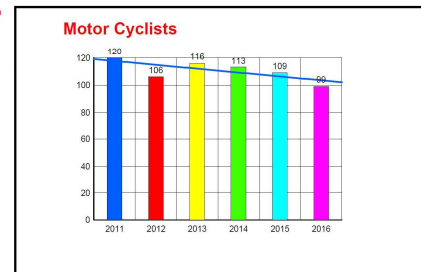
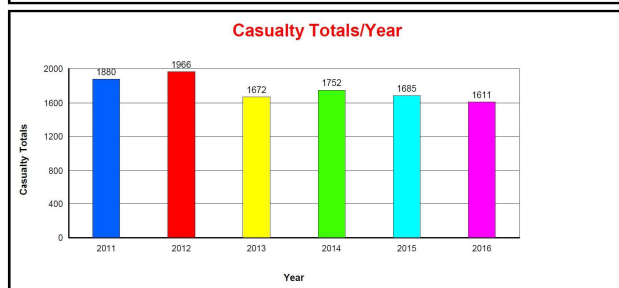
APPENDIX 1

Bradford @2011-2016 (run on 02.05.2017)

Accident Year BETWEEN 2011 AND 2016 AND Local Authority = E08000032



Casualty Data



Acc	2011	2012	2013	2014	2015	2016	Total
Fatal	12	13	10	14	7	7	63
Serious	197	193	168	174	169	155	1056
Slight	1099	1101	981	1058	1059	988	6286
Damage	0	0	0	0	0	0	0
Total	1308	1307	1159	1246	1235	1150	7405

Cas	2011	2012	2013	2014	2015	2016	Total
Fatal	12	15	13	15	7	8	70
Serious	204	206	177	190	181	170	1128
Slight	1664	1745	1482	1547	1497	1433	9368
Total	1880	1966	1672	1752	1685	1611	10566

Yearly Trend Report

02-May-2017

1



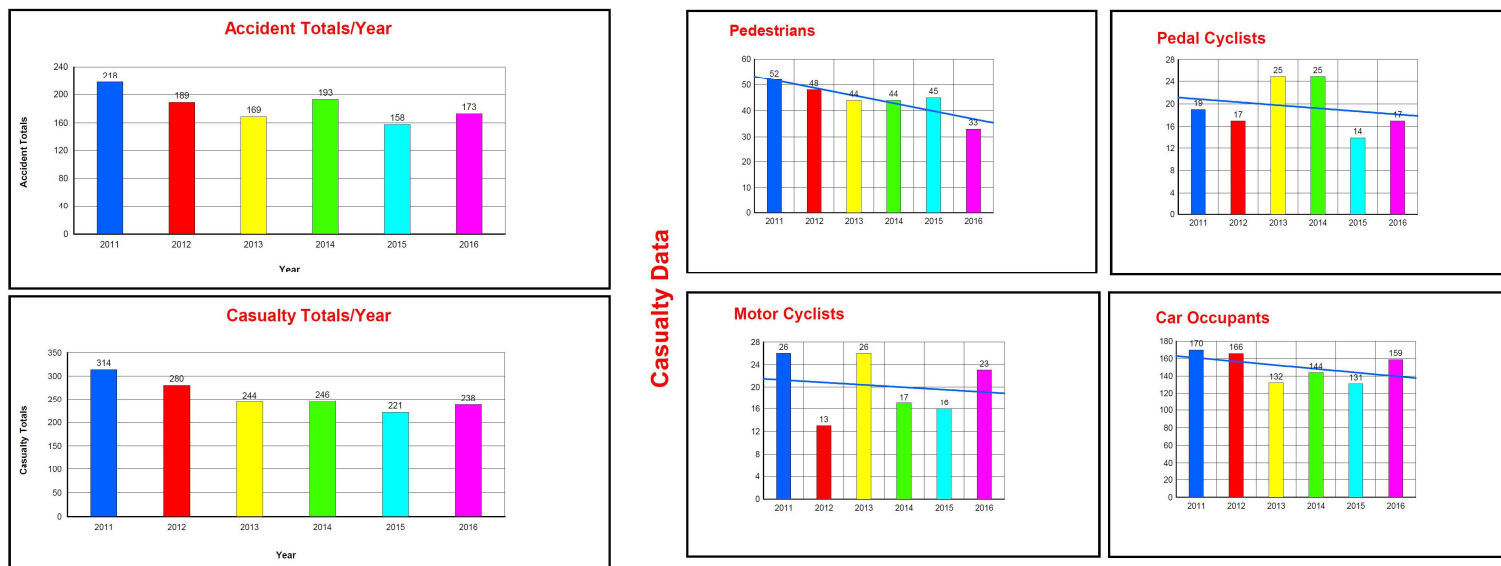
City of Bradford
Metropolitan District Council



APPENDIX 2

Bradford Keighley Const. RTC between 2011 and 2016. Run on 02.05.2017

Accident Year BETWEEN 2011 AND 2016



Acc	2011	2012	2013	2014	2015	2016	Total
Fatal	3	4	2	1	1	0	11
Serious	33	29	32	32	22	30	178
Slight	182	156	135	160	135	143	911
Damage	0	0	0	0	0	0	0
Total	218	189	169	193	158	173	1100

Cas	2011	2012	2013	2014	2015	2016	Total
Fatal	3	4	3	1	1	0	12
Serious	35	34	38	33	25	30	195
Slight	276	242	203	212	195	208	1336
Total	314	280	244	246	221	238	1543



APPENDIX 3

ROAD SAFETY EDUCATION TRAINING AND PUBLICITY PROGRAMMES

Resources

- Starting School and Transition
- School Gate Parking information, banners and boards
- Be Bright Be Seen (Early years centres, schools, Mosques and Madrassas)
- Getting around safely **In the car** – Annual circulation through schools
- Getting around safely **together** road safety book - Annual circulation through Health Visitors
- Information for Mosques and Madrassas

Early Years and Primary School

- Childrens Centres/Nursery/Reception – Getting around safely **together** story
- Childrens Centres/Nursery/Reception – Getting around safely **In the car** story and Role Play
- Year 1 and 2 – Role Play
- Year 3 – Pedestrian Training – Practical on road skills
- Year 3 and 4 – Role Play 'It's Your Choice (pedestrian safety)
- Year 5 and 6 – Charlie's Accident
- In Car Safety – Years 1 - 6
- Cycling skills and Bikeability training
- Parent/Carer Sessions
- Car Seat Checks and information sessions

Secondary School

- Year 7 – Theatre in Education (Pedestrian Distractions)
- Year 12/13 – First Car Resource

Publicity

Drivers, passengers, adult cyclists, motorcyclists and pedestrians are targeted through publicity activities. Press releases, tweets, advertising on buses, radio, JC Decaux boards, and leaflets are used to put out key messages related to seat belt wearing, speed, the use of mobile phones, drink and drug driving, distractions and awareness of other road users.

The team work with the other West Yorkshire and Yorkshire and Humber authorities on publicity campaigns and support the Governments 'Think' campaigns.

'Failure to Look' - targets all road users and is an ongoing campaign from the West Yorkshire Safer Roads Delivery Group encouraging all road users to share the roads safely and to look out for each other.



West Yorkshire Project Officer Activity

The Safer Roads Group Project Officer attended a number of events, and developed resources to promote road safety among cyclist and motorcyclists.

Street media and bus backs have been used to promote a cyclist specific **LOOK OUT** campaign. The 27 sites and 20 bus routes chosen for the campaign were data led.

Radio Adverts were used to inform drivers about cyclists' road position and to target drivers crossing cycle lanes, asking them to look out for cyclists, especially in slow moving traffic.

A **Cycling Tips** campaign in areas with the highest number of cyclist casualties, based on the casualty's home address, promoted key messages on road positioning, junctions and advanced stop lanes with cyclists and drivers.

The project officer has worked closely with the **City Connect** team on the delivery of their communications and engagement strategy. Key aspects of which were the promotion of the route and informing users and drivers on how to navigate it safely.

The **Cycle Yorkshire** Ride the routes app was updated with the 2016 routes. As part of the update the app has been moved onto a website <http://www.ridetheroutes.co.uk/>

National and Local Partnership Events and Initiatives

- Child Safety Week
- Brake Road Safety Week
- Stay Safe
- Positive Lifestyle
- Summer Holiday Programmes
- Area Coordinator Team Initiatives
- Multi Agency Events and Health Fairs
- Drivers Awareness Courses
- NHS Wheelchair Tests
- Car Seat Training Sessions



APPENDIX 4

Engagement with schools by ward 2015 – 17

Black Text - Schools participating in sessions offered

Red Text - Priority Schools not participating in sessions offered

Blue Text - Other schools not participating in sessions offered

1	CITY (West) All Saints CE PS, Copthorne PS, Farnham PS, Horton Grange PS, Princeville PS, St William's RC PS, St Joseph's RC PS, Princeville CC, Dixons Music PS , Dixons Trinity Academy , Dixons McMillan Academy
2	BRADFORD MOOR (East) Dixons Marchbank Academy, Killinghall PS, St Mary's & St Peter's Catholic, Thornbury PS, Lapage PS, Delius Special, Feversham PS, Laisterdyke Business & Enterprise College
3	MANNINGHAM (West) Abbey Green Nursery & Children's Centre, Midland Road Nursery & Children's Centre, Atlas PS, Green Lane PS, Iqra PS, Miriam Lord PS, Dixons Manningham Primary Academy, Westbourne PS, Rainbow PS, St Joseph's Catholic College, Oasis Academy Lister Park, Bradford Grammar
4	LITTLE HORTON (East) Bankfoot PS, Newby PS, Horton Park PS, Marshfield PS, St Stephen's CE PS, Bowling Park (New Cross St) Crystal Gardens (Greave St), Eternal Light , The Fountain , Canterbury Nursery School & CC, Burnett Field's CC, Dixons City Academy
5	BOLTON AND UNDERCLIFFE (East) Wellington PS, Swain House PS, Grove House PS, Poplars Farm PS, Peel Park PS, St Francis RC PS, Hanson Upper, Feversham College
6	BOWLING AND BARKEREND (East) Bowling Park (Usher St) PS, Byron PS, Barkerend PS, Lower Fields PS, Carlton Bolling College, Olive , Bradford Academy, Barkerend CC, Fearnville PS, Westminster CE PS, Oastler Special, The Children's Place Day Nursery , Bradford Forster Academy
7	TOLLER (West) Lilycroft Nursery, Girlington PS, Lilycroft PS, Lister PS, Margaret McMillan PS, St Cuthbert & The First Martyr's Catholic PS, St Philip's CE PS, Whetley PS, St Edmunds Nursery & Children's Centre, Farcliffe & Lilycroft Children & Family Centre
8	KEIGHLEY CENTRAL (Keighley) Eastwood PS, Holycroft PS, Keighley St Andrew's CE PS, St Anne's RC PS, St Joseph's RC PS, Victoria PS, The Holy Family Catholic, University Academy Keighley, Keighley College
9	GREAT HORTON (South) Brackenhill PS, Hollingwood PS, Lidget Green PS, Southmere PS, St Oswald's CE PS, Grange Technology College, Southfield Grange (Specialist), Dixons Kings Academy
10	TONG (South) Carrwood PS, Knowleswood PS, Newhall PS, Ryecroft PS, St Columba's RC PS, St John's CE PS, Woodlands CE PS, Tong High
11	WIBSEY (South) St Matthew's CE PS, St Paul's CE PS, St Winefride's RC PS, Wibsey PS
12	HEATON (West) Frizinghall PS, Heaton PS, Heaton St Barnabas CE PS, Lady Royd Prep School, Bradford Girls Grammar (KS1&2), Bradford Girls Grammar (KS3&4), Beckfoot Upper Heaton (Belle Vue Boys), Belle Vue Girls, St Bede's Catholic Grammar, The Children's Place Day Nursery Heaton
13	ROYDS (South)



Keighley Area Committee

	Farfield PS, Hill Top CE PS, Reevy Hill PS, Woodside PS, Buttershaw Business & Enterprise College
14	ECCLESHILL (East) Holybrook PS, Our Lady & St Brendan's RC PS , St Luke's CE PS, Fagley PS, St Clare's RC PS, Fagley CC, Gateway CC
15	WINDHILL & WROSE (Shipley) High Crag PS, Low Ash PS, Christchurch Academy, Owlet Children & Family Centre, Bradford Christian School, St Anthony's RC PS
16	BINGLEY RURAL (Shipley) Cottingley Village PS , Cullingworth Village PS, Denholme PS , Harden PS, Wilsden PS, Beckfoot, Samuel Lister, Parkside
17	THORNTON & ALLERTON (West) Allerton PS, Keelham PS, Ley Top PS , Sandy Lane PS, St James' Church PS, St Matthew's RC PS, Thornton PS, Thornton Grammar
18	WYKE (South) Low Moor CE PS, Shirley Manor PS, Worthinghead PS, Appleton Academy (Primary), Appleton Academy (Secondary), Wyke Children's Centre
19	IDLE AND THACKLEY (East) Greengates PS , Parkland PS, Thorpe PS, Thackley PS, Blakehill PS, Idle CE PS, Immanuel College, Parkland CC
20	KEIGHLEY WEST (Keighley) Ingrow PS, Laycock PS, Merlin Top PS, Nessfield PS, Our Lady of Victories RC PS, Worth Valley PS, Rainbow CC , Oakbank
21	QUEENSBURY (South) Foxhill PS, Home Farm PS, Russell Hall PS, Shibden Head PS, St John the Evangelist RC PS, Stocks Lane PS, Queensbury
22	SHIPLEY (Shipley) Hirst Wood Nursery, Glenaire PS, Saltaire PS, Shipley CE PS, St Walburgas RC PS , Wycliffe CE PS, Titus Salt
23	CLAYTON AND FAIRWEATHER GREEN (West) Clayton CE PS, Clayton Village PS, Crossley Hall PS, St Anthony's RC PS, Dixons Allerton Academy
24	BINGLEY (Shipley) Crossflatts PS, Eldwick PS , Myrtle Park PS , Priestthorpe PS, St Joseph's RC PS, Trinity All Saints CE PS, Bingley Grammar
25	ILKLEY (Keighley) All Saints CE PS, Ashlands PS, Ben Rhydding PS, The Sacred Heart RC PS , Ghyll Royd, Ilkley Grammar
26	KEIGHLEY EAST (Keighley) Strong Close Nursery &CC, East Morton CE PS, Long Lee PS , Parkwood PS, Riddlesden St Mary's CE PS
27	CRAVEN (Keighley) Addingham PS, Aire View Infant, Eastburn J&I, Hothfield Junior, Steeton PS, Daisy Chain CC
28	WHARFEDALE (Shipley) Burley & Woodhead CE PS, Burley Oaks PS, Menston PS
29	BAILDON (Shipley) Baildon CE PS, Hoyle Court PS, Sandal PS
30	WORTH VALLEY (Keighley) Haworth PS, Lees PS, Oldfield PS, Oxenhope CE PS, Stanbury PS, Oakworth PS



Report of the Strategic Director, Regeneration and Culture to the meeting of Keighley Area Committee to be held on 13 July 2017.

D

Subject:

DEVOLVED BUDGET - SAFER ROADS SCHEMES

Summary statement:

This report seeks approval for a programme of Safer Roads Schemes for the Keighley Area for the 2017/18 financial year.

Steve Hartley
Strategic Director
(Place)

Report Contact: Simon D'Vali
Principal Engineer
Phone: (01274) 431000
E-mail: simon.dvali@bradford.gov.uk

Portfolio:

Regeneration, Planning and Transport

Overview & Scrutiny Area:

Environment and Waste Management

Wards 9 Craven
14 Ilkley
15 Keighley Central
16 Keighley East
17 Keighley West
29 Worth Valley



1.0. SUMMARY

- 1.1. This report seeks approval for a programme of Safer Roads Schemes for the Keighley Area for the 2017/18 financial year.

2.0. BACKGROUND

- 2.1. The West Yorkshire Integrated Transport Authority (ITA) has produced the 15-year West Yorkshire Transport Strategy (*My Journey West Yorkshire – Local Transport Plan Strategy 2011-2026*) and detailed 3-year *Implementation Plans* which set out the transport policy and programmes in West Yorkshire. Within the framework of West Yorkshire, this document sets out the transport strategy and aspirations of the Bradford district over the same period.

- 2.2. The 3 main objectives of this Local Transport Plan (LTP) are: -

- **Economy** To improve connectivity to support economic activity and growth in West Yorkshire and the Leeds City Region;
- **Low Carbon** To make substantial progress towards a low carbon, sustainable transport system for West Yorkshire, while recognising transport's contribution to national carbon reduction plans;
- **Quality of Life** To enhance the quality of life of people living in, working in and visiting West Yorkshire

There are a number of targets identified; specific to Safer Roads is a target to reduce the number of people Killed or Seriously Injured (KSI) in road collisions by 50% by 2026. Traffic Management measures aimed at reducing casualties to achieve this target also have a positive impact on the objectives of the LTP by enhancing quality of life and encouraging sustainable transport modes.

- 2.3 In order to maximise casualty reduction an evidence-based approach has been adopted. This prioritises a significant proportion of the budget available for Traffic Management measures to address those sites where it is expected that highways improvements will improve safety and reduce casualties.

- 2.4 The funding split is 70% for Casualty Reduction schemes and 30% for locally determined schemes, such as on-street parking management, speeding or other community priorities (where there are perhaps perceived safety issues rather than a history of recorded collisions). The latter proportion of the budget will also need to cover the following scheme types: -

- Disabled Persons Parking Places
- Access improvement schemes (e.g. dropped kerbs etc.)
- Public Transport Infrastructure (e.g. raised kerbs at bus stops, bus build-outs)
- Routes to Schools
- Cycling Initiatives



Budget devolution

- 2.5 The funding and decision making process will continue through the devolved responsibilities of the Area Committee as resolved at the meeting of this Committee on 21 November 2012. The decision making process should continue to reflect the needs and aspirations of the Local Transport Plan as well as consideration of local priorities.

Proposed Casualty Reduction Methodology

- 2.6 Collisions resulting in KSI's don't generally occur in close proximity to each other. As such it is difficult if not impossible to identify Casualty Reduction sites using just this data. It has, however, been determined through detailed analysis of casualty data from recent years that 4 main collision types account for 80% of all KSI's
- Head on collisions;
 - Collision with road side objects;
 - Junction accidents;
 - Vulnerable Road Users (pedestrians, cyclists, motorcyclists, horse riders).
- 2.7 It has also been concluded that the most effective method of highlighting potential Casualty Reduction sites would be to focus on these collision types, but in doing so include all casualty severities (not just KSI's). The logic being that these types of collisions may have resulted in slight injuries to date, but also have the greatest potential to result in Serious Injuries or Fatalities. There is a fine line between slight and serious incidents and ignoring slights may actually be detrimental.
- 2.8 This approach will also enable a much larger data-set, make it easier to identify patterns and facilitate a spread of potential schemes across the whole of the Bradford district.

Budget devolution

- 2.9 The funding and decision making process will continue through the devolved responsibilities of the Area Committee as resolved at the meeting of the Keighley Area Committee on 22 November 2012. The decision making process should continue to reflect the needs and aspirations of the Local Transport Plan as well as consideration of local priorities.



3.0. OTHER CONSIDERATIONS

It is recommended that the Area Committee re-affirms its commitment to progressing Disabled Persons Parking Places and undertaking mobility access improvement works, by again including budgets for these within the 2017-18 programme. The cost of any traffic surveys required to assess requests for traffic management measures and assist in determining future schemes programmes will also need to be met from this budget, as will maintenance costs of Vehicle Activated Signs.

4.0. FINANCIAL & RESOURCE APPRAISAL

- 4.1. The total budget for the Bradford district for the 2017-18 financial year is £778,600.
- 4.2. The funding split between the 5 constituencies has been determined based on the 2011 census population figures. (As resolved by Executive at the meeting on 16 April 2013).

Area	Population %
Bradford West	22.0
Bradford South	19.4
Bradford East	21.8
Shipley	18.2
Keighley	18.6

- 4.3. This apportionment results in a total budget of £144,820 for the Keighley Area which, following the ring fencing of £18,600 for the investigation of Keighley 'Stage A' works during the 2017/18 financial year, leaves a residual Keighley budget allocation of £126,220. It is proposed that this 2017/18 budget allocation of £126,220 be distributed as follows:- £88,354 for progression of Safer Roads Schemes (Appendix 2 – Priority List) and £37,866 for other community priority schemes (Appendix 3).
- 4.4. The LTP Implementation Plan 2 programme approved by the West Yorkshire ITA is an interim programme until the outcome of a bid for Single Local Growth Funding (to support a range of transport schemes across the Leeds City Region) is known in the summer. The allocations for the Safer Roads element of Implementation Plan 2 for the current and future financial years may therefore change as a result of the outcome of this bid. Any such changes, and their potential impact on the Safer Roads programme approved by this Committee, would be reported to the Area Committee when they are known. Appropriate re-programming of schemes can be carried out if required.



5.0. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1. A failure to follow an evidence-based approach and prioritise schemes on the basis of casualty reduction potential would be contrary to the ITA funding parameters. This may result in non-payment of funds (Funding is paid retrospectively from the ITA to the council on a quarterly basis).

6.0. LEGAL APPRAISAL

- 6.1. There are no specific issues arising from this report. The course of action proposed is in general accordance with the Councils power as Highway Authority and Traffic Regulation Authority.

7.0. OTHER IMPLICATIONS

7.1. EQUALITY & DIVERSITY

The prioritisation process has been undertaken, and approved schemes will be developed, with due regard to Section 149 of the Equality Act 2010.

7.2. SUSTAINABILITY IMPLICATIONS

Improvements to road safety conditions encourage a shift to sustainable transport modes.

7.3. GREENHOUSE GAS EMISSIONS IMPACTS

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gases arising from this report.

7.4. COMMUNITY SAFETY IMPLICATIONS

Effective prioritisation of resources to maximise casualty reduction will be beneficial to community safety.

7.5. HUMAN RIGHTS ACT

None.

7.6. TRADE UNION

None.

7.7. WARD IMPLICATIONS

Elected members will be fully consulted on the development of any schemes within their respective wards.

7.8. AREA COMMITTEE ACTION PLAN IMPLICATIONS

Safer Roads schemes support the Safer Communities priorities within the Keighley Area Committee Action Plan.

8.0. NOT FOR PUBLICATION DOCUMENTS

- 8.1. None



9.0. OPTIONS

- 9.1. That the Keighley Area Committee approves the recommended schemes detailed in Appendix 2 with any substitutions (to the same total budget value) from the reserve list and/or alternative programme of schemes to those nominated in Appendices 3 and/or 4.

10.0. RECOMMENDATIONS

- 10.1. That the Keighley Area Committee approves a programme of Casualty Reduction Schemes for 2017/18 listed in Appendix 2 Priority List.
- 10.2. That the Keighley Area Committee approves the proposed programme of Traffic Management Schemes for 2017/18 listed in Appendix 3.
- 10.3. That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.
- 10.4. That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.

11.0. APPENDICES

- 11.1 Appendix 1 - A progress report for traffic management measures funded from the Capital Package Budget 2016/2017.
- 11.2 Appendix 2 – Keighley Area Casualty Reduction Schemes – recommended 2017/18 programme (Priority List) and Reserve List.
- 11.3 Appendix 3 – Keighley Area Traffic Management Schemes – recommended 2017/18 programme.
- 11.4 Appendix 4 – List of outstanding requests for Traffic Management Schemes in the Keighley Area.

12.0. BACKGROUND DOCUMENTS

- 12.1 Report to the Keighley Area Committee on 22 November 2012 - *'The transfer of responsibility and budgets to the Keighley Area Committee for decision making'*



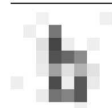
12.2 Report to Executive on 16 April 2013 – ‘*Methodology for allocation of devolved service resources to the five Area Committees*’

12.3 ITA Board and Committee minutes on the methodology for the Safer Roads Strand of the Local Transport Plan



SCHEMES FUNDED FROM PREVIOUS YEARS CAPITAL PACKAGE

LOCATION	SCHEME	CURRENT POSITION
<u>Ward 9 Craven</u>		
A6034 Kirkgate junction with Bell Square, Silsden	Junction improvements. Signal controlled Puffin Crossing	Complete
Moor Lane / Skipton Road and Silden Road / Main Street, Addingham	Reduction in speed limit, junction improvements and traffic measures	Construction imminent
<u>Ward 14 Ilkley</u>		
Leeds Road A65 near Ashlands Primary School	Possible reduction in speed limit and traffic measures	Consultation ongoing
A65 Skipton Road/ Church Street junction with B6382 Bolton Bridge Rd	Traffic Island/Pedestrian Refuge and signing and lining improvements	Consultation ongoing
<u>Ward 15 Keighley Central</u>		
West Lane B6143, Keighley Road	Traffic Measures and signing and lining improvements	Design and Consultation ongoing
Suresnes Road junction with Russell Street, Keighley	Visibility/sightline improvements	Complete
<u>Ward 16 Keighley East</u>		
Aire Valley Road/Aireworth Road roundabout	High friction surfacing and warning signs	Complete
Bradford Road B6265, Riddlesden	Possible reduction in speed limit, and VAS's	Design ongoing
<u>Ward 17 Keighley West</u>		
Oakworth Road, Keighley – near it's junctions with Fell Lane & Kensington Street	Provision of pedestrian facilities and associated signing and lining improvements	Complete
Ingrow Lane and Ashbourne Road, Keighley	Provision of footway, traffic measures and possible VAS's	Design ongoing
<u>Ward 29 Worth Valley</u>		
Hebden Road and Haworth Road, Crossroads A6033	Part time 20mph speed limit on school approach with signing and lining improvements	Complete
Marsh Lane, Oxenhope to Haworth	Provision of 2 Vehicle Activated Signs (VAS) with change of speed limit and traffic measures with additional signing and lining	Complete
<u>Wards 9,14,15,16,17,29</u>		
Various locations	School crossing improvements	Complete
Various locations	Mobility improvements	Complete



Keighley Area Casualty Reduction Schemes – recommended 2017/18 programme. (£86,454)

Priority List

Ward	Scheme Location	Proposal	KSI	Slight	Any Existing / Proposed Schemes	Value / Estimate
15 – Keighley Central	Alice Street / Lawkholme Lane, Keighley	Possible extension to existing 20mph, traffic measures and signing and lining improvements	3	11	Existing Traffic Calming and a 20mph on part of Lawkholme Lane	£20,000
29 - Worth Valley	Mill Hey / Station Road, B6142, Haworth	Possible reduction in speed limit and VAS's, traffic measures and improvements to signing & lining	3	5	No	£20,000
14 – Ilkley	Skipton Road (A65), Ilkley	Possible, VAS's, and traffic measures	3	4	No	£15,000
17 – Keighley West (Partly in Ward 16 Keighley East & Ward 15 Keighley Central)	Halifax Road / South Street (A629), Keighley	Possible VAS's, traffic measures and improvements to signing & lining	2	10	No	£15,000
16 – Keighley East	Park Lane / Long Lee Lane / Thwaites Brow Road, Keighley	Possible reduction in speed limit VAS's and traffic measures	2	7	No	£18,354

Sub total £88,354

Reserve List

Ward	Scheme Location	Proposal	KSI	Slight	Any Existing / Proposed Schemes	Value / Estimate
Keighley Central 15	Oakworth Road (B6143), Keighley	Possible VAS, traffic measures and improvements to signing & lining	2	6	No	£10,000
Craven 9	Bolton Road B6160, Addingham	Traffic Measures & VAS units	2	4	No	£20,000
Worth Valley 29	Halifax Road (A629), Cross Roads	Traffic Measures & possible Pedestrian Crossing	2	3	No	£35,000
Ilkley 14	Bolling Road / Wheatley Lane, Ilkley	Traffic Measures and signing and lining improvements	2	1	No	£25,000
Keighley West 17	Ashbourne Road, Ingrow Lane and its junction with Staveley Road	Sightline Improvements and traffic calming / speed limit reduction	0	8	No	£30,000
Craven 9	Bolton Road, Silsden	VAS units	0	8	No	£10,000
Keighley Central 15	Hard Ings Road / Bradford Road Rbt	Amendments to Road Markings and Signage (ALSO IN KEIGHLEY EAST)	0	7	No	£10,000
Keighley Central 15	Scott Street, Keighley	Pedestrian Improvements and Junction Modifications	0	6	No	£15,000
Craven 9	Bolton Road A6034, Cringles	Reduction in speed limit and traffic measures	0	5	No	£20,000
Keighley Central 15	South Street / Worth Way	Possible redistribution of lanes and traffic signal timing changes.	0	4	Installation of MOVA control on traffic signals.	£10,000
Keighley Central 15	North Street, Keighley (Adjacent to Church Street)	Improvements to Puffin Crossing	0	4	No	£15,000
Keighley East 16	Park Lane / Dawson Road	Traffic Measures	0	4	No	£10,000

APPENDIX 3

Keighley Area Traffic Management Schemes – recommended 2017/18 programme. (£37,866)

WARD	LOCATION	PROPOSED SCHEME	HOW IDENTIFIED						Estimate £
			Members	N'Hood Forums	Public	Officers	Parish Council	Injury Accidents in 5 years	
9,14, 15,16, 17,29	Various	Maintenance of existing Vehicular Activated Signs (VAS)'s			Yes	Yes		N/A	5,000
	Various	Informal disabled person parking and mobility improvements			Yes	Yes		N/A	7,866
	Various	Speed and volumetric data collection using data logger units or survey enumerators				Yes		N/A	5,000
	Various	Freestanding Traffic Regulation Orders around the district. (Details in a separate report)	Yes	Yes	Yes	Yes	Yes	N/A	20,000
	Sub Total								£37,866

TOTAL £126,220

APPENDIX 4

FILTERED SUMMARY OF OUTSTANDING VIABLE REQUESTS RECEIVED FOR TRAFFIC MEASURES

ROAD NAME	REQUEST/PROBLEM	YEAR RECD	MOST RECENT REQUEST	INJURY ACCIDENT 5 YEARS	OFFICER COMMENT	Estimate £
Craven - Ward 9						
Redcar Lane/Barrows Lane 'Whitley Head', Steeton	Possible traffic calming or road safety measures.	12/13	07/08/12	1		15,000
Stone Grove, Steeton	Widen the road and provide parking bays.	12/13	30/01/13	0	Narrow residential collector	25,000
Woodside Road, Silsden	Traffic calming	09/11	20/05/11	1	Residential collector	20,000
Ilkley - Ward 14						
Brook Street, Ilkley	Conversion of existing Zebra to staggered Puffin Crossing	11/12	24/04/12	1		45,000
Cowpasture Road, Ilkley	Pedestrian Crossing near Grammar School	13/14	15/07/13	2	Residential collector – Petition	35,000
East Parade / Dean Street, Ilkley	Traffic calming or restriction	11/12	09/11/11	0		15,000
Hangingstone Road, Ilkley	Traffic calming / lower speed limit	12/13	05/07/12	2	Speed limit lowered in 2009	20,000

ROAD NAME	REQUEST/PROBLEM	YEAR RECD	MOST RECENT REQUEST	INJURY ACCIDENT 5 YEARS	OFFICER COMMENT	ESTIMATE £
The Grove	Pedestrian Crossing request	13/14	24/07/13	2	Pedestrian & vehicle count to be undertaken	35,000
Various locations, Ilkley	20mph zones outside all schools in Ilkley	13/14	07/02/13	N/A	Approximate cost £10,000 at each school	10,000
Wharfe View Rd, Ilkley	Traffic using residential streets to bypass main road.	09/12	24/09/12	0		20,000
Wheatley Lane, Ilkley	20mph speed limit	12/13	08/03/13	2		15,000
Keighley Central - Ward 15						
Birchwood Road, Keighley	Traffic calming	11/12	15/05/11	0	Residential collector	15,000
Cartmel Road, Keighley	Traffic calming improvements	11/12	04/02/12	1		15,000
Cavendish Street / East Parade	Introduce pedestrian phase across Cavendish Street	12/13	11/02/13	2		20,000
Drewry Road, Keighley	Upgrade existing traffic calming / traffic measures	13/14	17/11/13	2		25,000
High Spring Gardens Lane	Traffic Calming	15/16	01/06/15	1		20,000
Hollins Lane, Keighley	Traffic calming	15/16	20/08/15	1		20,000
South Street, Keighley (adjacent to Aireworth Street)	Conversion of existing Zebra crossing to a Puffin Crossing	13/14	23/05/13	2		30,000
West Lane, Keighley (partly in Ward 17)	Possible variable 20mph outside Our Lady's School	11/12	16/03/12	3	Residential collector	30,000

Appendix 4 (continued)

ROAD NAME	REQUEST/PROBLEM	YEAR RECD	MOST RECENT REQUEST	INJURY ACCIDENT 5 YEARS	OFFICER COMMENT	Estimate £
Keighley East - Ward 16						
Moss Carr Road, Long Lee/Thwaites Brow	Traffic calming	13/14	27/05/13	0		20,000
East Morton – various streets	Traffic calming to supplement 20mph zone	12/13	05/12/12	N/A		30,000
Glen Lee Lane, Keighley	Traffic calming	14/15	05/06/15	2		25,000
Hainworth Lane, Keighley	Traffic calming	12/13	20/11/12	1	Extended existing recently installed calming	10,000
Keighley West - Ward 17						
Camborne Way area, Exley Head	20mph & traffic calming	12/13	26/02/12	0	Residential collector	20,000
Ingrow Lane, Keighley	Traffic calming or traffic measures/new footway	12/13	04/08/12	2		25,000
Ingrow Lane / Ashbourne Road junction	Visibility at junction	12/13	25/02/13	1		15,000
Braithwaite Estate	Traffic calming	12/13	06/03/13	2	Petition received	25,000
West Lane / Black Hill Lane / Shann Lane	Junction improvement and safety measures	11/12	25/2/12	2	Partly in Keighley Central Ward 15	10,000
West Lane, Keighley (Calver Avenue to Oakworth Road)	Traffic calming & pedestrian improvements	13/14	04/06/13	3		20,000
Wheathead Lane, Keighley (from Wheathead Drive to Oakworth Road)	Traffic calming	12/13	12/06/12	2		25,000

Appendix 4 (continued)

ROAD NAME	REQUEST/PROBLEM	YEAR RECD	MOST RECENT REQUEST	INJURY ACCIDENT 5 YEARS	OFFICER COMMENT	Estimate £
Worth Valley - Ward 29						
Brow Road, Haworth	Traffic calming	12/13	21/05/12	2	Traffic speeds down steep section approaching junction	20,000
Brow Top Road, Haworth	Traffic calming & possible VAS	12/13	12/04/12	2	Sharp bend and steep incline - poor visibility at junction Hebden Road	20,000
Moorside Lane, Oxenhope	Traffic calming	14/15	25/11/14	1		25,000
North Street, Haworth	Parking lay-by with shared parking TRO	13/14	03/07/13	0	Near junction of West Lane	25,000
Providence Lane, Oakworth	Traffic calming / parking rationalisation	12/13	14/11/12	1		25,000
Vale Mill Lane, Cross Roads	Traffic calming	13/14	02/06/13	0	Property Nos 9 - 13	20,000

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Report of the Director, Regeneration and Culture to the meeting of the Keighley Area Committee to be held on 13 July 2017

E

Subject:

Freestanding Traffic Regulation Orders currently being processed within the Area Committee Boundary and proposed new starts for 2017/2018.

Summary Statement:

This report identifies the Traffic Regulation Orders currently being processed that are free standing (not linked to other major schemes) and recommends a programme of Orders to be started in 2017/2018.

Wards	9 Craven
	14 Ilkley
	15 Keighley Central
	16 Keighley East
	17 Keighley West
	29 Worth Valley

Steve Hartley
Strategic Director
(Place)

Contact: Simon D'Vali
Phone: 01274 431000
Email: simon.dvali@bradford.gov.uk

Portfolio:

Regeneration, Planning & Transport

Overview & Security Area:

Environment and Waste Management



1.0 Summary

- 1.1 This report gives details of Traffic Regulation Orders within the Area Committee's boundary currently being processed and not linked to major schemes.
- 1.2 This report also seeks the selection and approval of additional Traffic Regulation Orders for progression in the 2017/2018 financial year.

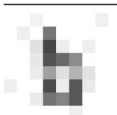
2.0 Background

- 2.1 Traffic Regulation Orders (TRO's) are required to control moving and stationary traffic in a legal and enforceable way. They enable the Council, as Highway Authority, to introduce measures such as speed limits, waiting restrictions, one way streets, road closures etc.
- 2.2 The funding to progress TRO's was capitalised by the Executive Committee at its meeting on 9 July 2002, and the Area Committee given the responsibility for scheme selection, where it considered that local knowledge could add value to the decision making process.
- 2.3 The capital budget for TRO's will account for staff time, legal costs and advertising as well as construction costs. Obviously construction costs can vary significantly, dependent on the type of Order, however, the cost of each TRO could amount to approximately £5,000 in total. (Advertising costs may be reduced by using combined press notices for similar types of Order).
- 2.4 It is not feasible to implement all outstanding requests for TRO's as total cost (staff time, legal costs, advertising and construction costs) would greatly exceed available resources. Therefore, there is a need to prioritise which Orders are to be approved in the current financial year 2017/2018.
- 2.5 Appendix 1 to this report shows those Orders which are currently being processed, where previous Committee approval has been given. These items may have previously been reported to the Executive Committee, or this Area Committee. It is recommended that Committee reaffirms its approval to progress and implement these schemes in 2017/2018.
- 2.6 Appendix 2 to this report shows the locations, which are recommended for processing during the 2017/2018 financial year, at an estimated cost of £20,000.
- 2.7 Appendix 3 to this report shows the locations where TRO's have been requested.

3.0 Other Considerations

Traffic Regulation Orders – The Process

- 3.1.1 In order to reduce the time taken to progress the chosen schemes, and also to help reduce the number of reports presented to the Area Committee and associated costs, it is proposed that the chosen Orders be approved in principal.



- 3.2 The Orders would then follow a process of initial consultation with Ward Members, the Police and emergency services etc. The scheme may then be amended to take account of comments received following these consultations. The scheme will then be formally advertised as legally required. If the following advertisement, valid objections are received, and not subsequently withdrawn, they will be reported to the Area Committee at a future meeting or, if no objections are received, the Traffic Regulation Order will be sealed and implemented as advertised.

4.0 Options

- 4.1 Traffic Regulation Orders are required as a legal necessity prior to the implementation of traffic control, signs and lining. Such signs and lining cannot be implemented (or enforced) without the requisite Order.
- 4.2 Members are not restricted to those schemes recommended within Appendix 2 of this report, but may vary the programme or choose alternative locations either appearing in Appendix 3, or locations not listed.

5.0 Financial and Resource Appraisal

Financial

- 5.1 The Orders listed in Appendix 1 to this report, were previously approved by this Committee, and are being funded from the Traffic Measures Capitalised budget.
- 5.2 The TRO's selected for implementation during the 2017/2018 financial year will be funded from the Traffic Regulation Orders Capital budget for 2017/2018 to a total cost of £20,000.

Resources

- 5.3 It is anticipated that the Traffic Regulation Orders selected for implementation in 2017/2018 and subsequent years will be processed from within existing staff resources.

6.0 Legal Appraisal

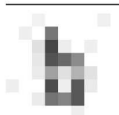
- 6.1 There are no specific legal issues arising from this report. The course of action proposed for any scheme selected by this Area Committee will be in general accordance with the Council's powers as Highway Authority.

7.0 Other Implications

Equal Rights

- 7.1 The schemes selected and progressed will take into account the needs of young and elderly people, and people with disabilities.

Sustainability Implications



- 7.2 Traffic Regulation Orders are prepared to reduce pedestrian/vehicular conflict, to improve the effectiveness of the major highway network, to facilitate public transport, to ensure businesses can function efficiently and to reduce or calm traffic in other sensitive areas.

Community Safety Implications

- 7.3 Traffic Regulation Orders are aimed at reducing the potential for accidents and improving safety within the local community.

Human Rights Act

- 7.4 There are no implications arising from the Human Rights Act.

Trade Union

- 7.5 There are no Trade Union implications.

Greenhouse Gas Emissions Impact

- 7.6 There are no greenhouse gas emissions implications arising from this report.

Ward Implications

- 7.7 There are no other ward implications.

8.0 Not for Publication Documents

- 8.1 None.

9.0 Recommendations

- 9.1 That the commitment to the previously approved and ongoing schemes as detailed in Appendix 1 of this report be confirmed.
- 9.2 That the Traffic Regulation Orders shown in Appendix 2 to this report be approved for processing and implementation from the Traffic Regulation Orders Capital budget for 2017/2018.
- 9.3 That the Traffic Regulation Orders selected from Appendix 2 of this report be prepared and advertised.
- 9.4 That any valid objections to the advertised Orders be submitted to this Committee for consideration or, in the event of there being no valid objections, the Orders be sealed and implemented as advertised.

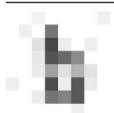


10.0 Appendices

- 10.1 Appendix 1 Schedule of ongoing TRO's
- 10.2 Appendix 2 Scheduled of locations recommended for progression during 2017/2018 financial year
- 10.3 Appendix 3 Schedule of other locations where feasible TRO's have been requested

11.0 Background Documents

- 11.1 Executive Committee report of 31 July 2001 entitled 'Community On-Street Parking Permit Schemes in Freestanding Locations Outside the District Centres Financed from Local Transport Package' for 2001/2002.
- 11.2 Executive Committee report of 24 June 2011 entitled 'West Yorkshire Local Transport Plan 2011 – 2026, Bradford Local Implementation Plan.'



SCHEDULE OF ONGOING TROs

APPENDIX 1

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Status
Harefield Close	Eastburn (Ward 9 - Craven)	Skipton Road	Parking and sight line problems	Parked cars, from Airedale Hospital, around the junction are causing access and road safety problems	NWAAT and possible residents only and/or limited waiting	Public Councillor	Complete
Bradley Road	Silsden (Ward 9 - Craven)	Skipton Road / Bridge Street	Parking problems	Parked vehicles causing visibility problems and congestion	NWAAT	Public Parish Council	No objections Yellow lines to be laid
Keighley Road (A6034)	Silsden (Ward 9 - Craven)	Belton Road	Parking problems	Parked vehicles causing visibility problems and congestion near the football club during match days	NWAAT	Cllr Parish Council	No objections Yellow lines to be laid
Bridge Lane	Ilkley (Ward 14 - Ilkley)	Church Street	Existing Resident Parking is only overnight	Riquet for 24 hour Residents Parking / Limited Waiting alterations	Changes to Residents Parking and NWAAT	Public Councillor	Complete
Golden Butts Road	Ilkley (Ward 14 - Ilkley)	Little Lane/ North Parade	Parking problems	Parked vehicles causing congestion and road safety problems	NWAAT	Businesses Public	Complete
Grove Road	Ilkley (Ward 14 - Ilkley)	The Grove	Parking problems	Parked vehicles causing congestion and road safety problems	NWAAT	Public Councillor	Complete
Weston Road	Ilkley (Ward 14 - Ilkley)	Wharfe View Road/ Bolton Bridge Road	Traffic congestion	Weston Road is very narrow and vehicles parked on both sides of the road are causing access and road safety problems	NWAAT (double yellow lines)	Public Ilkley Playhouse	Complete
Mornington Street	Keighley (Ward 15 – Keighley Central)	North Street	Traffic congestion	Parked vehicles causing visibility problems at junction	NWAAT	Public Town Council	Sent to legal for advertising

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Status
Church Street	Keighley (Ward 15 – Keighley Central)	High Street/ Bridge Street	Lack of parking	Request from businesses for more parking	Remove some of the waiting restrictions	Business Public	Objections ongoing
Kensington Street	Keighley (Ward 15 – Keighley Central)	Goulbourne Street	Parking problems	Parked vehicles causing visibility problems and congestion at this junction	NWAAT	Public Cllr	No objections Yellow lines to be laid
Aireworth Road	Keighley (Ward 16 - Keighley East)	Kinara Close and Garforth Road	Parking problems and visibility problems at junction	Parking vehicles causing visibility problems at junction	NWAAT	Public	Objections ongoing
Bar Lane	Riddlesden (Ward 16 – Keighley East)	Bradford Road	Parking problems	Vehicles parking all day outside the post Office causing access problems for customers and deliveries	Limited Waiting	Business Public	No objections Lines to be laid
Laycock Lane	Laycock, Keighley (Ward 17 – Keighley West)	Chapel Lane	Parking problems	Parked vehicles causing visibility and access problems for busses turning round at this junction	NWAAT	WYCA Bus Operator	No objections Yellow lines to be laid
Main Street	Haworth (Ward 29 - Worth Valley)	West Lane	Cobbles on Main Street have been relayed and the double yellow lines have not been replaced.	Look at the possibility of replacing NWAAT double yellow lines with a signed only restricted parking zone	Change some of the waiting restrictions to a signed only restricted parking zone	Public Councillor Business	Complete
Dockroyd Lane	Oakworth (Ward 29 – Worth Valley)	Station Road	Parking problems	Parking vehicles causing visibility and access problems	NWAAT	Public	Complete
Heathcliffe Mews, Haworth	Oxenhope (Ward 29 – Worth Valley)	Rawdon Road	Parking problems	Parked vehicles causing visibility and access problems	NWAAT	Public Medical Centre Councillor	Complete
Rawdon Road	Haworth (Ward 29 – Worth Valley)	Haworth Primary School	Changes to the existing bus bay requested	Request to remove the existing bus stop clearway and provide disabled parking for parents with children due to attend the Designated Specialist Provision (DSP)	Disabled Parking	School Cllr Public	No objections Lines to be laid

SCHEDULE OF LOCATIONS RECOMMENDED FOR PROGRESSION DURING 2017/2018 FINANCIAL YEAR**APPENDIX 2**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Bradford Street, Keighley	Keighley (Ward 15 – Keighley Central)	Lawholme Lane	Parking problems	Residents unable to park outside their properties due other vehicles parking for long periods	Residents Parking and Limited Waiting	Public Cllr	Jan 2017
Dockroyd Lane	Oakworth (Ward 29 – Worth Valley)	Chapel Lane	Parking problems near the school	Parked vehicles causing visibility problems and road safety concerns and congestion	Formalise existing School Keep Clear with a TRO	School Officer Parking Services	Dec 2015
New Brook Street	Ilkley (Ward 14 – Ilkley)	Church Street/Leeds Road	Parking issues	Congestion and road safety issues, request to extend the waiting restrictions at the junction	NWAAT	Public UTC Officer	Mar 2017
Oakworth Road	Keighley (Ward 15 & 17 – Keighley Central & Keighley West)	Gladstone Street	Parking problems	Parked vehicles causing visibility problems and congestion	NWAAT	Public Officer	Feb 2017
Hebden Bridge Road	Oxenhope (Ward 29 – Worth Valley)	Cross Lane	Parking problems near the school	Parked vehicles causing visibility problems road safety concerns and congestion	NWAAT	Cllr Parish Council Public	Dec 2016

SCHEDULE OF OTHER LOCATIONS WHERE TROs HAVE BEEN REQUESTED

APPENDIX 3

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Craven – Ward 9							
Aire View	Silsden	Hothfield	Speeding traffic		20mph zone	Other	23/02/16
Aynholme Drive	Addingham	Back Beck Lane	Obstructive parking	Also affects The Acres and Bolton Road	NWAAT	Public	17/12/13
Bradley Road	Steeton	Skipton Road	Parking on junction		NWAAT	Public	19/09/12
Craven Avenue	Silsden	Craven Drive	Parking on junction		NWAAT	Public	02/04/14
Grange Road	Eastburn		Parking		Residents only	Public	15/11/13
Main Street	Addingham	Cross End Fold	Parking	Access problems for residents due to parking at the co-op store	NWAAT	Public	4/02/2016
North Street	Silsden	Chapel Street	Speeding and rat-running	Request for traffic measures	20mph and one way	Public	06/02/15
Skipton Road	Steeton	By Airedale Hospital	Parking		Residents only	Public	2/12/13
Steeton Town Centre	Steeton	Various locations	Parking	Request for parking strategy	Various	Public	07/03/14
Ilkley - Ward 14							
Ben Rhydding Drive	Ilkley	Wheatley Avenue	Parking	Request for waiting restrictions	NWAAT	Public	07/01/14

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Bolling Road	Ilkley	Wheatley Avenue	HGV ban	Request to provide HGV ban to prevent lorries driving towards railway bridge	HGV ban	Public	05/02/12
Cowpasture Road	Ilkley	Station Road	Parking	Request from businesses for more parking	Limited waiting	Business	28/06/13
Denton Road	Ilkley	New Brook Street/ Middleton Avenue	Parking	Request for waiting restrictions	NWAAT	Public	08/09/15
Fieldway	Ilkley	Valley Drive	Parking	Request for residents parking	Residents only	Public	11/08/13
Keighley Road	Ilkley	Wells Road	Parking		Road Closure	Public	26/05/17
Leamington Terrace	Ilkley	Leeds Road	Parking	Restricted Visibility	NWAAT	Public	06/03/13
Little Lane	Ilkley	Leeds Road	Parking	Request for a loading bay	Loading bay	Business	27/03/14
Engcroft Road	Ben Rhydding		Visibility problems		NWAAT	Public	19/09/13
Riddings Road	Ilkley	The Grove	Parking	Request for residents parking	Residents only	Public	12/05/16
St Mary's Close	Ilkley	Little Lane	Parking at junction	Request for double yellow lines	NWAAT	Public	26/03/14
Victoria Avenue	Ilkley	Skipton Road	Parking at junction		NWAAT	Councillor	03/12/13
Wells Road	Ilkley	Queens Road	Parking	Parking/visibility problems	NWAAT	Councillor	18/11/14
Wharfeside Lane	Ilkley	Leeds Road	Site line obstruction	Restricted visibility	NWAAT	Public	12/03/13
Wharfe View Road	Ilkley	Leeds Road	Parking	Congestion problems	NWAAT	Public	08/04/14

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Keighley Central - Ward 15							
Devonshire Street	Keighley	Full Length	Parking		Residents Only	Public	19/01/11
Emily Street	Keighley	Bradford Road	Rat running	Concerns of potential rat running traffic	No entry/No right turn	Public	10/01/11
Gresley Road	Keighley	Access to Nelsons Builders	Parked vehicles	Parked vehicles causing difficulties for delivery vehicles to turn into site.	NWAAT	Public	21/03/12
Kendal Mellor Court	Keighley	Spencer Street	Parking	Request for residents parking	Residents Only	Housing Trust	11/06/12
Skipton Road (B6265)	Utleigh, Keighley	Stoneycroft Lane	Parking	Request for residents parking	Residents Only	Public	05/07/16
Starkie Street	Keighley	Goulbourne Street	Parking	Request for waiting restrictions	NWAAT	Business	28/06/16
Keighley East – Ward 16							
Airedale Road	Keighley	Full Length	Parking		Residents Only	Public	27/03/12
Bar Lane	Riddlesden	Bradford Road	Parking	Request for residents parking	Residents only	Public	17/05/17
Chatsworth Street Area	Keighley	Dalton Lane	Parking	Request for Residents Parking	Residents only	Public	12/04/12
Gas Works Road	Keighley	Outside Tarmac	Parking		NWAAT	Business	19/11/12
Glen Lee Lane	Keighley	Park Lane/ Long Lee Lane	Rat running / Speeding	Request for a reduction in the speed limit	20 mph	Public	07/09/15
Heath Grove	East Morton	Main Road	Request residents only parking		Residents Only	Public	11/03/17
Ribble Street	Keighley		Request residents only parking	Parking associated with Strong Close Nursery	Residents Only	Public	04/03/13
Ripley Street	Riddlesden	Full Length	Access only		Access Only	Public	02/03/12
Studley Close	East Morton	Full Length	Parking		NWAAT	Public	15/11/12

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Keighley West – Ward 17							
Braithwaite Avenue	Keighley	West Lane	Parking at junction	Restricted visibility	NWAAT	Public	12/02/12
Broomhill Avenue	Keighley	Queens Road	Parking	Parking causing sight line problems	NWAAT	Judge	30/04/13
Glen Lee Lane	Keighley	Long Lee Lane	Speeding problems	Request for a 20mph speed limit	SLO	Public	25/06/15
South Street	Keighley	Foster Road	Parking	Request to provide limited waiting	Limited waiting	Business	12/02/15
South Street	Keighley	Ingrow Lane	Parking	Request to increase the limited waiting time	Limited Waiting	Business	08/04/14
North Valley – Ward 29							
Best Lane	Oxenhope	Lower Town	Parking at the corner	Parking causing congestion problems	NWAAT	Parish Council	03/04/14
Changegate	Haworth	North Street	Parking	Request for residents only parking	Residents only	Public	27/06/14
Cold Street	Haworth	Sun Street	Parking	Request for residents only parking	Residents only	Public	12/05/17
Denholme Road	Oxenhope	Sykes Lane	Speeding traffic	Request for an extension to 20mph limit	SLO	Public Councillors	16/06/14
Dockroyd Lane	Oakworth	Chapel Lane	Parking	Request to formalise School Keep Clear with a TRO	NWAAT	School	14/12/15
Holme House Lane	Oakworth		Speeding traffic	Request for a reduced speed limit	SLO	Public	22/06/12
Lord Lane	Haworth		Parking	Request for waiting restrictions	NWAAT	Public	02/10/13

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Main Street	Stanbury		Parking	Request for residents only parking	Residents only	Public	17/09/13
Oldfield Lane	Oldfield		Speeding traffic	Request for a reduced speed limit	SLO	Public	04/04/12
Oakworth Road	Oakworth	Apsley Street	Visibility		NWAAT	Public	25/11/13
Station Road	Oxenhope	Waterside	Parking	Congestion adjacent to Co-op store	NWAAT / loading bay	Other	17/05/13
Sun Street	Haworth	Ivy Bank Lane	Speeding problems	Request for a reduced speed limit	SLO	Public	22/10/13

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Report of the Strategic Director – Place to the meeting of Keighley Area Committee to be held on 13 July 2017

F

Subject:

Community Chest Allocations 2016/17

Summary statement:

This report informs the Area Committee of Community Chest Awards made to projects within the Keighley Area in the financial year 2016-2017.

Steve Hartley
Strategic Director
Place

Report Contact: Jonathan Hayes
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Portfolio:
**Neighbourhoods & Community
Safety**

Overview & Scrutiny Committee:
Corporate

1. SUMMARY

This report informs the Area Committee of Community Chest awards made to projects within the Keighley Area from April 2016 to March 2017.

2. BACKGROUND

- 2.1** The Community Chest budget exists to support a wide range of projects and activities within the Keighley Area. Applications for grants are considered from groups and organisations working for the benefit of Keighley residents.
- 2.2** Information on Community Chest grants, and how to apply, is available through a well-established network of community groups and organisations, Neighbourhood Forums and Parish and Town Councils. To be eligible for consideration, applications must meet the criteria for applications detailed in Appendix A.
- 2.3** The Keighley Area Co-ordinator's Office, promotes the grants programme, supports and advises potential applicants, assesses the received applications and prepares officer recommendations.
- 2.4** The applications from each Ward are sent to the individual Ward Councillors with a request for comments, which then inform the decision making process.
- 2.5** The Area Co-ordinator, under delegated powers, is responsible for making decisions on the received applications. These decisions are made following guidance received from the Grants Advisory Group (GAG), whose membership is the Chair, Deputy Chair and Opposition Spokesperson of the Area Committee.

3. OTHER CONSIDERATIONS

- 3.1** There are no other considerations arising directly from this report.

4. FINANCIAL AND RESOURCE APPRAISAL

4.1 Financial

The total amount available for Community Chest grants in 2016/17 was £11,500. The number of applications received was 56 (a decrease from 72 in 2015/16) and 40 awards were made (a decrease from 43 in 2016/17); a summary of the awards for 2016/17 is detailed in Appendix B.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1** There are no significant risk management or governance issues arising out of the recommendations of this report

6. LEGAL APPRAISAL

- 6.1** There is no legal requirement for the Council to provide small grants for one off projects in local communities.

7. OTHER IMPLICATIONS

7.1 Equality & Diversity

Applications are assessed on their merit according to the criteria for applications and in relation to the communities in which they take place.

7.2 Sustainability Implications

Groups are encouraged to engage in additional fundraising activities and are assisted in raising their awareness of opportunities for future development and sustainability. Groups are also encouraged to work collectively, particularly on issues of shared interest.

7.3 Greenhouse Gas Emissions Impacts

There are no significant gas emission impacts arising from the recommendations in this report.

7.4 Community Safety Implications

Projects are assessed on their ability to operate within appropriate guidelines. Many of the projects supported are either directly or indirectly concerned with the enhancement of life in local communities, providing safe environments for activities to take place or helping to tackle crime and the fear of crime.

7.5 Human Rights Act

There are no direct Human Rights implications arising from the recommendations below.

7.6 Trade Union Implications

There are no Trade Union implications.

7.7 Ward Implications

Applications for Community Chest grants are encouraged from, and allocated to, projects that impact on all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

- 9.1** That members note the report. The purpose of this report is to inform Members of the allocation of Community Chest funding.

10. RECOMMENDATIONS

- 10.1** That the strength of demand for assistance and diverse range of proposals from groups and organisations within the Keighley Area are noted.

- 10.2** That the Keighley Area Co-ordinator's Office continues to ensure the effective allocation of community chest funding by providing appropriate support and advice to applicants.

11. APPENDICES

Appendix A: Criteria for applications for Community Chest

Appendix B: Summary of grants awarded 2016/2017

12. BACKGROUND DOCUMENTS

None.

Appendix A

CRITERIA FOR APPLICATIONS

- 1 Applications will only be considered from groups/organisations that either operate in, or benefit people who live in the Keighley Constituency area.
- 2 Applications will be considered to assist community based activities which will be of benefit to the community, and where the activity could not go ahead without financial assistance. Special consideration will be given to projects that target issues of deprivation and disadvantage.

Examples of what will be funded:	Examples of what won't be funded:
<ul style="list-style-type: none"> ● Equipment (from pots and pans, to plants and publicity) ● One off events ● Building improvements ● Start up costs for new groups 	<ul style="list-style-type: none"> ● Ongoing revenue costs (room hire, insurance, salaries, staffing costs eg speakers/tutors fees, rent etc) ● Activities of a religious/political nature ● Activities funded retrospectively ● Secondary fundraising

- 3 The organisation should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race religion, occupation or opinion).
- 4 The maximum allocation from the Community Chest will not exceed £500.00 for any individual project. Projects which cross boundaries can be considered by a number of Area Committees, but the total grant will not exceed £500.00.
- 5 Groups which have applied for and received funding in previous years will not be funded for the same or repeated project.
- 6 Groups/organisations should normally expect only one grant per financial year.
- 7 Keighley Area Committee expects organisations to make every effort to be self-supporting, and will favour grants where other funding/fundraising has been secured.
- 8 Projects should demonstrate that appropriate child and adult protection policies are in place together with any necessary Health and Safety arrangements.
- 9 Projects should not contravene Council Policy Guidelines in areas of equality of opportunity (i.e. no discrimination of membership on grounds of sex, race, religion, occupation or opinion).

Appendix B**Community Chest Grants Awarded – 2016 - 2017**

Ward	Organisation	Purpose of Grant	Value Awarded
Area Wide	2431 Squadron (Keighley) Air Training Corps	Purchase of new field equipment	£400.00
	Aireworth Dogs in Need	Equipment for fosterers eg dog beds, leads, toys, etc	£250.00
	Bradford Disability Sport & Leisure	Contribution towards cost of athletes attending Special Olympics National Games	£100.00
	Dementia Friendly Keighley	Reminiscence and Reflection resources	£200.00
	Mirpur Cricket Club	Equipment costs and ground/umpire fees	£450.00
	People First Keighley & Craven	Purchase of two large touch screen monitors	£220.00
	The Singing Teapot	Group running costs - refreshments etc	£150.00
	United Keighley	Production of 2000 information cards	£100.00
	Wakefield Unit 343 of The Sea Cadet Corps	2 x places on British Rowing Level 2 Award	£420.00
Craven	Friends of Silsdens Green Places	Start up costs - refreshments and gardening tools / equipment	£250.00
	Handy Craft @ Steeton Hub	Printing and publicity costs (calendars and postcards etc)	£200.00
	Later Years Cobbydale Silsden	Production of booklet 'Later Years in Cobbydale'	£300.00
Ilkley	All Saints Pre School	Creating of willow tunnel and community orchard	£100.00
	Creative Support (St Johns PC, Ilkley)	Setting up of 'Self Care Wellbeing Café'	£500.00
	Ilkley INSIGHT Group	Christmas Party contribution to costs	£250.00
Keighley Central	Aire Valley Counselling & Therapy CIC	Garden Project (preparation & development), and updating of website	£150.00
	Friends at Beechcliffe special school	Summer scheme - equipment & session running costs	£400.00
	Friends of Devonshire Park	Printing of 5000 leaflets about the park	£100.00
	Grouse Street Garden Project	Gardening group costs - start up equipment, plants, compost etc, railings	£300.00
	Hanover Housing Association	Garden Furniture, and planters	£300.00
	Iqbal Volleyball Group	Tournament & competition running costs	£250.00
	Keighley Area Sports Association	Contribution towards costs of two tournaments	£250.00
	Keighley Ass. For Women & Childrens Centre	'Cake and Bake' baking club equipment and worker costs	£200.00
	SAME (Soroptomists and Mothers Eastwood)	Lady in Red theatre production costs	£300.00

Ward	Organisation	Purpose of Grant	Value Awarded
	Sangat Centre	Purchase of 2 computers	£250.00
	Small World Cultural Arts Collective	Materials to refurbish kitchen space	£100.00
Keighley East	Keighley Ass. For Women & Childrens Centre	Health and wellbeing project in Dalton Lane.	£200.00
	One in a Million	'Kidz Clubs' sessions - equipment, admin, refreshments	£500.00
	Riddlesden War Memorial Institute	Re-varnish wooden floors	£100.00
	STAR Youth Project Kly	Installation of electric heating system	£277.00
Keighley West	"Pick n Mix"	Equipment and trips out for new group	£200.00
	1st Keighley (Fell Lane) Scout Group	Purchase of a tent	£240.00
	Bracken Bank & District Comm Ass	Security System Installation	£300.00
	Friends of Phoenix Stay & Play	Art & play equipment - costs of summer play sessions	£400.00
	Imaginarium Seed	'Shine' project - christmas celebration	£100.00
	The Cabbage Club	Wind turbine, battery, fixtures and fittings	£397.00
Worth Valley	8th Keighley (Crossroads) Scout Group	Allotment renovation - tool, furniture, fencing supplies	£300.00
	Oakworth Pre-School	Computer trolley and equipment	£230.00
	Oxenhope Millenium Green Trust	Installation of new footpath	£200.00
	Oxenhope Straw Race	Contribution towards costs of portaloo and road cleaning	£400.00

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Report of the Strategic Director of Place to the meeting of Keighley Area Committee to be held on 13 July 2017

G

Subject:

Allocation of Community Buildings Grants from the Contingency Fund for 2017-18

Summary statement:

This report outlines the decisions of the Keighley Area Committee Grants Advisory Group for the allocation of Community Buildings Grants from the Contingency Fund 2017-18.

Steve Hartley
Director of Place

Portfolio:

Neighbourhoods & Community Safety

Report Contact: Jonathan Hayes
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Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This report outlines the decisions of the Keighley Area Committee Grants Advisory Group for the allocation of Community Buildings Grants from the Contingency Fund 2017-18.

2. BACKGROUND

- 2.1 At the Keighley Area Committee meeting on 16 February 2017 the report "Allocation of Community Buildings Grants 2017-19", Document "Z", recommended retaining a Community Buildings Grants Contingency Fund in order for the Area Committee to be able to consider supporting new or existing groups that are likely to need help in the coming months and years, particularly in relation to taking on responsibility of CBMDC buildings. The Contingency Fund also allows further consideration to be given to groups which have not been awarded the full amount they applied for, who then find that they suffer adversely as a result of further cuts to their budgets or unforeseen costs. A particular concern was the position of groups currently waiting for determinant of budget from other sources, for example, Public Health grants.
- 2.2 At the Keighley Area Committee meeting on 16 February 2017 it was resolved that: "That the decisions on the allocation of the Community Buildings Grants Contingency Fund be delegated to the Grants Advisory Group and that the Keighley Area Co-ordinator be requested to report any such allocation of grants to Keighley Area Committee on a six monthly basis."
- 2.3 The Grants Advisory Group met on 9 May 2017 to discuss the Community Buildings Grants applications submitted for the Contingency Fund. After full consideration of all the bids the Keighley Area Grants Advisory Group decided on the following allocations:

Name	Amount applied for £	Amount allocated 2017-18
Keighley Disabled People's Centre	8,000	2,000
Keighley Healthy Living	10,000	4,000
Keighley Table Tennis	8,000	0
Oakworth Community Trust	6,578	4,000
Oakworth Juniors Football Club	5,000	4,000
Silsden Sports Club	15,633	0
Total	53,211	14,000
Total amount available		14,000

- 2.4 The above allocations are only for the financial year 2017-18 and groups will need to apply again to the Contingency Fund next year for a grant for 2018-19.

3. OTHER CONSIDERATIONS



No other considerations

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The total amount of Community Buildings Grants funding per annum for the Keighley Area is £64,400 for 2017-18 and 2018-19 (subject to funding being available). The Contingency Fund for 2018-19 will be £14,000 (subject to funding being available).

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 No issues.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.
- 6.2 Under the Councils Constitution at Article 12, the Executive can delegate/devolve the discharge of functions to Area Committees. In discharging these functions, all decisions made must be in accordance with policies, strategies, plans or criteria agreed by the Council or Executive and within the approved budget.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 The progressive distribution of grants to Areas with higher level needs will aid the development of initiatives which reduce inequalities.
- 7.1.2 Priorities supported will promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all, including those protected characteristics identified within the Equalities Act 2010.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Resources available to Keighley Area Committee, described in this report, and used to support the Keighley Area Ward Plans and will directly support the delivery of the District Plan and promote and contribute to the People Can Make a Difference approach.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 Actions to assist in identifying the greenhouse gas impacts of potential projects to be funded through this budget will be undertaken. These will include a consideration of, for example, energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.

7.4 COMMUNITY SAFETY IMPLICATIONS



7.4.1 None.

7.5 HUMAN RIGHTS ACT

7.5.1 None.

7.6 TRADE UNION

7.6.1 There are no implications related to Trade Unions arising from this report.

7.7 WARD IMPLICATIONS

7.7.1 The activity outlined in this report affects the whole district and all organisations which currently receive buildings related support in Keighley. The creation and devolution of the Community Building Fund to Area Committees will establish a more tailored provision and more accountability at a ward level.

7.8 WARD PLAN IMPLICATIONS

7.8.1 The activities outlined in this report contribute to priorities within the Keighley Area Ward Plans.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 This report is for information only and does not require a decision from Keighley Area Committee.

10. RECOMMENDATIONS

10.1 That the Community Buildings Grants Contingency Fund allocations made by the Grants Advisory Group as outlined in paragraph 2.3 of this report be noted.

11. APPENDICES

11.1 None.

12. BACKGROUND DOCUMENTS

12.1 Allocation of Community Buildings Grants 2017-19, Document "Z", Keighley Area Committee, 16 February 2017.

